

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, August 17, 2020, virtually via a Zoom Meeting. A notice of said meeting pursuant to O.R.C. 121 was posted. Megan Pellegrino called the meeting to order at 4:33 p.m., with the following members present: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. Absent: Mr. Fatzinger and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Stephanie Shaffer and Christina Weyrick.

Mrs. Pellegrino asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Harris moved and Mrs. Mallamaci seconded to approve the agenda for the Regular meeting of the Board of Trustees on August 17, 2020. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2020:048

Mrs. Pellegrino asked if there were any corrections to the minutes of the July 20, 2020 Regular meeting. There were none.

Mrs. Beinlich moved and Mr. Harris seconded to approve the minutes of the July 20, 2020 Regular meeting. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2020:049

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for July 2020 (copies attached). The cash balance in all funds at the end of July was \$2,288,324. In July month to date and year to date revenues in all funds were \$430,620 and \$1,610,730 respectively. In July month to date and year to date expenses for all funds were \$148,850, and \$1,503,989 respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of July. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of July.

Memorial & Gift Fund

Donations in memory of Ray Blackmore:

- 25 from Sandra Lang
- \$25 from Judy Rosenik
- \$25 from Judy Vaughn
- \$25 from Geraldine Chufar
- \$50 from Bob & Judee Snell
- \$50 from David Rankin

Permanent Improvement:

North Canton Library Association donated \$36,640.23 from investment proceeds.

Mr. Griffith moved and Mrs. Beinlich seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2020:050

Report of the Director:

Mrs. Legg reported on the Statistics for July 2020 along with her Director's report (attached).

Mrs. Legg reported that the Library will receive \$25,000 from the State of Ohio through the Federal Coronavirus Relief Fund provided under the CARES Act. This funding will help to offset the unanticipated costs of increased sanitation of public library buildings and the purchase of PPE, including hand sanitizer, face shields, masks, gloves, thermometers, Plexiglas barriers, air filters, additional cleaning supplies and large bins to quarantine returned library materials. She and Mrs. Boggs will be viewing a webinar to learn more about this.

Mrs. Legg advised that the reopening of the Little Art Gallery (with a limited number of visitors at a time) will tie into the reopening of the Children's Department, and she is meeting with a few staff members to discuss the needs. Glass partitions will be installed at various support staff desks by Walt's Glass Works.

Committee Reports:

Art:

The Permanent Collection will be displayed when the gallery reopens, and there will be a committee meeting held before the reopening.

Budget & Finance/Personnel:

Mrs. Boggs reported on the August 10, 2020 Committee Meeting Minutes.

Mr. Griffith moved and Mr. Harris seconded to amend the 2020 Appropriation, as attached. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2020:051

Mr. Griffith moved and Mrs. Mallamaci seconded to approve the 2021 Tax Budget, as attached. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2020:052

Mrs. Legg reported on the changes in wording to the Library's Employee Handbook and Policies book based on a recent Supreme Court decision.

Mr. Griffith moved and Mr. Harris seconded to approve revisions to Policy P2105 - Equal Employment Opportunity, and to Employee Handbook Section 3.1 Equal Employment Opportunity and Section 3.3 Sexual Harassment and Other Discriminatory Harassment, as attached. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2020:053

Mrs. Mallamaci moved and Mr. Griffith seconded to accept the following resignations:

2020:054

- Sally Thomas, Library Associate, effective August 31, 2020. Sally is retiring after 19 years of service with the library.
- Ashley Negulici, Page, effective August 22, 2020.

Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Building:

Mrs. Legg reported on the August 11, 2020 Committee Meeting Minutes concerning temperature and humidity conditions. She met with Evan Miller at PTA Engineering to discuss the areas of concern. Mr. Harris' measurement graphs have been provided to both PTA and Johnson Controls, and he offered to provide further details as needed.

Negotiating: none

Nominating: none

Records Retention: none

Strategic Planning: none

Communications: none

Old Business: none

New Business: none

Staff Presentation: none

Public Presentation: none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, September 21, 2020 at 4:30 p.m.

Executive Session

Mr. Griffith moved and Mr. Harris seconded to adjourn to Executive Session at 5:15 p.m. to consider the following: 2020:055

- appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

Roll call vote: Mrs. Beinlich, yes; Mr. Fatzinger, Absent; Mr. Griffith, yes; Mr. Harris, yes; Mrs. Mallamaci, yes; Mrs. Pellegrino, yes; and Mr. Streb, Absent.

The Board returned to regular session at 5:50 p.m.

Mr. Griffith moved and Mrs. Mallamaci seconded to enter into the attached Memorandum of Understanding with the Ohio Association of Public School Employees OAPSE/AFSCME AFL-CIO and OAPSE Local 15. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2020:056

Adjournment:

Mrs. Beinlich moved and Mr. Harris seconded to adjourn the regular meeting at 5:51 p.m. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2020:057

Megan Pellegrino, President

Bryan Harris, Secretary