

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, October 21, 2019, at the Library. Mr. Fatzinger called the meeting to order at 4:30 p.m., with the following members present: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino. Absent: Mr. Griffith and Mr. Streb. Staff present: Sandra Lang, Kelly Boggs and Stephanie Shaffer.

Mr. Fatzinger asked if there were any changes to the meeting agenda as presented. There were none.

Mrs. Baxter moved and Mrs. Pellegrino seconded to approve the agenda for the regular meeting of the Board of Trustees on October 21, 2019. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino.

2019:056

Mr. Fatzinger asked if there were any corrections to the minutes presented from the August 19, 2019 meeting. There were none.

Mrs. Baxter moved and Mrs. Beinlich seconded to approve the minutes of the August 19, 2019 meeting. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino.

2019:057

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for August and September (copies attached). The cash balance in all funds at the end of September was \$3,397,549. In August month to date and year to date revenues in all funds were \$114,127 and \$2,593,527 respectively. In September month to date and year to date revenues in all funds were \$298,028 and \$2,891,555, respectively. In August month to date and year to date expenses for all funds were \$242,899 and \$1,614,526 respectively. In September month to date and year to date expenses for all funds were \$471,820 and \$2,086,346, respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the months of August and September. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the months of August and September.

Memorial & Gift Fund

- Russ Hench donated \$115 as a percentage of May Show sales for gallery use
- Sandra Lang donated \$25 in memory of Keith McCord.

Mrs. Pellegrino moved and Mr. Harris seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino. 2019:058

Report of the Director:

Mrs. Lang reported on the Statistics for August and September 2019, along with her Director's report (attached).

Committee Reports:

Art:

Mrs. Pellegrino reported that the Permanent Collection items will continue to be exhibited when possible through the end of the renovation projects.

Mrs. Lang reported that the capital art budget is being used for reframing and maintenance on the Permanent Collection.

Building:

Mr. Harris moved and Mrs. Beinlich seconded to approve Coon Restorations and Sealants' Change Order Number 1 (as attached) for a time extension at no additional cost. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino. 2019:059

Mrs. Lang reported that a change order will be received from Standard Plumbing and Heating Company for a time extension on the HVAC project at no additional cost.

Budget & Finance:

Mrs. Boggs reported that a meeting will be scheduled in November to discuss the Permanent Appropriation budget.

Personnel:

Mrs. Beinlich moved and Mr. Harris seconded to approve the following personnel changes: 2019:060

- End the seasonal employment of Noah Meade, Page, effective August 17, 2019
- Hire Kathryn Cancelliere as a regular part-time Librarian, effective September 10, 2019, at an hourly rate of \$16.13

Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino.

Mrs. Lang presented a letter detailing her intent to resign as Director of the Library, effective April 30, 2020.

Strategic Planning: N/A

Nominating:

The Committee is arranging a meeting for the upcoming Board vacancy.

Negotiating: N/A

Records Retention: N/A

Communications: N/A

Old Business: N/A

New Business:

Mrs. Pellegrino moved and Mrs. Baxter seconded to accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, as attached. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino.

2019:061

Staff Presentation: N/A

Public Presentation: N/A

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, November 18, 2019 at 4:30 p.m.

Adjournment:

Mrs. Beinlich moved and Mrs. Pellegrino seconded to adjourn the regular meeting at 5:01 p.m. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino.

2019:062

Brent Fatzinger, President

Julie Baxter, Secretary