

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, October 15, 2018, at the Library. Mr. Fatzinger called the meeting to order at 4:33 p.m., with the following members present: Mrs. Baxter, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb. Mrs. Beinlich arrived at 4:38 p.m. Absent: Mrs. Pellegrino. Staff: Sandra Lang, Kelly Boggs, Keri Burick, and Christina Weyrick. Guest: Caitlin Woodward, student.

Approval of Agenda:

Mr. Fatzinger asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Griffith moved and Mr. Streb seconded to approve the agenda for the regular meeting of the Board of Trustees on October 15, 2018.

2018:066

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Minutes of Previous Meeting:

Mr. Fatzinger asked if there were any corrections to the minutes presented from the August 20, 2018 regular meeting or the September 17, 2018 special meeting. There were none.

Mrs. Baxter moved and Mr. Streb seconded to approve the minutes of the August 20, 2018 regular meeting and the September 17, 2018 special meeting

2018:067

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Summary of Financial Information for August and September, 2018. The cash balance in all funds at the end of September was \$2,758,085. Monthly and year-to-date revenues in all funds were \$107,294 (Aug), \$226,317 (Sep) and \$1,981,611 respectively. Monthly and year-to-date expenses for all funds were \$221,362 (Aug), \$153,380 (Sep) and \$1,632,683 respectively. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

The first Public Library Fund estimate for 2019 was also presented.

GIFTS - Mrs. Boggs reported the following gifts were received during the month of September.

Memorial & Gift Fund

- On 9/4/18, a \$5,000 bequest was received from the Judy Cawthorne Trust
- On 9/21/18, the Ladies' Literary Club of North Canton donated \$25 in memory of Sue Reed.

Mr. Griffith moved and Mrs. Baxter seconded to accept the gifts listed above with much appreciation.

2018:068

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Report of the Director:

Mrs. Lang reported on the Statistics for August and September 2018, along with her Director's report (attached).

Mrs. Lang also reviewed information regarding the formula for distribution of the Public Library Fund within Stark County and how the North Canton Public Library is ranked for each of ranking of the formula factors. Although the use of some downloadable materials does not generate website visits, it does count in the circulation factor.

Committee Reports:

Art:

The current show is the Celebration of Lowell E. Smith, which runs through November 4, 2018. The upcoming show is Honoring Johannes Vermeer 1632-1675 My Vermeers: A Tribute, by Frank Dale, November 8 through December 9. The opening reception will be held on November 8, from 5:30 to 7:30 p.m.

Building:

Minutes from the August 20, 2018 and September 11, 2018 committee meetings were presented. The design phase of the HVAC/Roof Replacement project is proceeding according to plan. A timetable is expected soon from PTA Engineering, and will be distributed to the Board members.

The bollard project is complete except for reflective tape to be added to the tops. The building inspector would prefer the striping for the affected parking spaces to be extended by approximately one foot. Mrs. Lang asked the Board members' opinion, and they indicated they were in favor of taking care of this in conjunction with other needed parking lot restriping.

Budget & Finance: N/A

Personnel:

Mr. Streb moved and Mr. Griffith seconded to approve the following personnel changes:

- Hire Max Shumaker, variable part-time Page, effective 8/21/18, at an hourly rate of \$8.30 2018:069
- Hire Makenzie Fry, variable part-time Page, effective 8/27/18, at an hourly rate of \$8.30
- Hire Camilla Boston, variable part-time Page, effective 10/1/18, at an hourly rate of \$8.30
- Accept the resignation of Dillon Bartol, variable part-time Custodian, effective 9/29/18

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Minutes from the October 8, 2018 committee meeting were presented. The committee discussed evaluation forms for the Director and Fiscal Officer. Further discussion will be held during the executive session at this meeting.

Strategic Planning: N/A

Nominating:

Mrs. Baxter moved and Mr. Streb seconded to recommend that the North Canton City School Board reappoint Megan Pellegrino to the North Canton Public Library Board of Trustees for the term beginning January 1, 2019 and ending December 31, 2025. 2018:070

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Negotiating: N/A

Records Retention: N/A

Communications: N/A

Old Business: N/A

New Business:

Mr. Streb moved and Mrs. Beinlich seconded to approve the resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, as attached.

2018:071

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Mr. Griffith moved and Mr. Harris seconded to approve the resolution Authorizing North Canton Public Library to participate in the State of Ohio Cooperative Purchasing Program, as attached.

2018:072

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Staff Presentation: N/A

Public Presentation: N/A

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be November 19, 2018 at 4:30 p.m.

Executive Session:

Mrs. Baxter moved and Mrs. Beinlich seconded to adjourn to Executive Session at 5:05 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

2018:073

Roll call vote: Mrs. Baxter, yes; Mrs. Beinlich, yes; Mr. Fatzinger, yes; Mr. Griffith, yes; Mr. Harris, yes; and Mr. Streb, yes.

Mr. Harris moved and Mr. Griffith seconded to return to regular session at 5:20 p.m.

2018:074

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Adjournment:

Mrs. Beinlich moved and Mrs. Baxter seconded to adjourn the regular meeting at 5:21 p.m.

2018:075

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

Brent Fatzinger, President

Julie Baxter, Secretary