

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, October 17, 2016, at the Library. Mr. Streb called the meeting to order at 4:33 p.m., with the following members present: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb. Absent: Mr. Smetana. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick, and Christina Weyrick.

Mr. Streb asked if there were any changes or additions to the agenda. There were none.

Mr. Fonte moved and Mr. Fatzinger seconded to approve the agenda, as presented, for the regular meeting of the Board of Trustees on October 17, 2016. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:060

Mr. Streb asked if there were any corrections to the minutes presented from the September 19, 2016, meeting. There were none.

Dr. Roden moved and Mrs. Baxter seconded to approve the minutes of the September 19, 2016, meeting. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:061

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for September, 2016 (copies attached). The cash balance in all funds at the end of September was about \$2,401,000.00. The unencumbered appropriation balance in all funds at the end of September was about \$859,300.00. In September, month to date and year to date revenues in all funds were about \$285,500.00 and \$1,877,800.00, respectively. In September, month to date and year to date expenses for all funds were about \$215,400.00 and \$1,575,000.00, respectively. Mrs. Boggs presented the investment report for September and the list of checks written for the month of September. The Fiscal Officer's reports for September, 2016 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2016 Public Library Fund reports (copy attached).

GIFTS – Mrs. Boggs reported there were no gifts received in the month of September.

General Fund – N/A

Memorial & Gift Fund – N/A

Permanent Improvement Fund – N/A

Capital Art Fund – N/A

Report of the Director:

Mrs. Lang reported on the Statistics for September, 2016, along with her Director's report (attached).

Committee Reports:

Building –

Art – Mrs. Lang reported the current show, running through October 26, 2016, is “Community. Seeds. Agricultural. Art.” featuring art from the Permanent Collection, agricultural memorabilia and One Book, One Community Planting Seeds of Kindness art contest.

The upcoming show is “Fabrical and Digital: The Art of Karen and Bill Bogdan” and will run November 3 through December 4, 2016. An opening reception will be held on Thursday, November 3, 2016, from 5:30 to 7:30 p.m.

Budget & Finance –

Personnel – Mrs. Lang announced the resignation of one employee and the hiring of two new employees.

Dr. Roden moved and Mr. Fatzinger seconded to accept the resignation of Robyn Guedel, Librarian, effective October 12, 2016, and the hiring of Alexis Hill, Page, at an hourly rate of \$8.10, effective September 23, 2016 and the hiring of Ashley Negulici, Page, at an hourly rate of \$8.10, effective September 30, 2016. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:062

Strategic Planning – N/A

Nominating – Mrs. Baxter asked for a resolution to recommend reappointment of Jude Streb to the Board of Trustees.

Mr. Fonte moved and Mr. Fatzinger seconded to recommend that the North Canton City School Board reappoint Jude Streb to the North Canton Public

2016:063

Library Board of Trustees for the term beginning January 1, 2017 and ending December 31, 2023. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Negotiating – N/A

Records Retention – N/A

By-Laws Ad Hoc – N/A

Communications:

Mrs. Lang presented a memo (copy attached) sent to her, from the Ohio Library Council, recapping the new overtime compensation rules taking effect December 1, 2016.

Mrs. Pellegrino asked what procedures would be implemented to be in compliance with the new rules. Mrs. Lang responded that all employees enter their time worked into our payroll system. Managers will be responsible to manage their schedules to avoid overtime. Any overtime, which would only happen rarely, will need to be approved by her.

Old Business:

New Business:

Mrs. Boggs presented, for board approval, the amounts and rates of the tax levies.

Mr. Fatzinger moved and Dr. Roden seconded to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, per attached. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:064

Mrs. Lang proposed holiday closings to the board for approval.

Mrs. Baxter moved and Mr. Fatzinger seconded to close the library on Monday, December 26, 2016, in observance of Christmas Day, and on Monday, January 2, 2017, in observance of New Year's Day. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:065

Staff Presentation:

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, November 21, 2016, at 4:30 p.m.

Adjournment:

The meeting was adjourned at 4:59 p.m.

Mr. Fatzinger moved and Mr. Steb seconded to adjourn the regular meeting at 4:59 p.m. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Steb.

2016:066

Jude Steb, President

Megan Pellegrino, Secretary