

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, May 16, 2016, at the Library. Mr. Fatzinger called the meeting to order at 4:30 p.m., with the following members present: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Dr. Roden. Absent: Mr. Smetana and Mr. Streb. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick and Christina Weyrick.

Mr. Fatzinger asked if there were any changes or additions to the agenda. There were none.

**Mr. Fonte moved and Dr. Roden seconded** to approve the agenda, as presented, for the regular meeting of the Board of Trustees on May 16, 2016. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte and Mrs. Pellegrino and Dr. Roden.

2016:027

Mr. Fatzinger asked if there were any corrections to the minutes presented from the April 18, 2016, meeting. There were none.

**Mrs. Baxter moved and Mr. Fonte seconded** to approve the minutes of the April 18, 2016 meeting. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Dr. Roden.

2016:028

### **Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for April, 2016 (copies attached). The cash balance in all funds at the end of April was about \$2,216,400.00. The unencumbered appropriation balance in all funds at the end of April was about \$1,414,400.00. In April, month to date and year to date revenues in all funds were about \$220,900.00 and \$848,000.00, respectively. In April, month to date and year to date expenses for all funds were about \$201,900.00 and \$729,700.00, respectively. Mrs. Boggs presented the investment report for April and the list of checks written for the month of April. The Fiscal Officer's reports for April, 2016 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2016 Public Library Fund reports (copy attached).

GIFTS – Mrs. Boggs reported the gifts received for the month of April, 2016.

General Fund – N/A

Memorial & Gift Fund

On April 12, 2015, Kay and Dave Smith donated \$40.00, in memory of Grace Wilson.

On April 22, 2016, an anonymous donation of \$75.00 was received in honor of Mary Esbach, in memory of Mother Frannie.

Permanent Improvement Fund – N/A

Capital Art Fund – N/A

**Dr. Roden moved and Mr. Fonte seconded** to accept the gifts as listed with much appreciation. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte and Mrs. Pellegrino and Dr. Roden.

2016:029

### **Report of the Director:**

Mrs. Lang reported on the Statistics for April, 2016, along with her Director's report (attached). She remarked that we have completed a year with our automatic renewal.

Mrs. Lang reported that the library will be accepting Food for Fines during June.

Mrs. Lang also reported on upcoming events for this summer as she pointed them out in the library's newsletter (copy attached).

Mrs. Pellegrino reported that the British War Children Series, which the library partnered in presenting, was voted Best Community Partnership in the State for 2015 by the Ohio Museums Association, for organizations with budgets under \$500,000.00.

### **Committee Reports:**

Building – Mr. Fonte reported the test results of the air sampling conducted by Maple Street Commerce, LLC., have been completed. (Letter attached).

Mr. Fonte reported that the building committee had met with Studio Techne today, prior to the board meeting. The consultants provided the building assessment to the committee.

Art – Mrs. Lang reported the current Annual May Show will continue through May 31, 2016.

The upcoming show will be "Vibrant Intuitions" featuring artist Tina Myers and will run June 8 through June 9, 2016. An opening reception will be held on Wednesday, June 8, 2016 from 5:30 – 7:30 p.m.

Mrs. Pellegrino asked about the future scheduling for the Art Gallery, with the ongoing building assessment and plans. Mrs. Lang reported that the Gallery is scheduled for about the next twelve months. Mr. Fonte indicated that any future building construction, that could affect the Gallery, would most likely not begin before the end of 2017.

Budget & Finance – Mr. Fatzinger reported the committee’s recommendation to approve depository agreements with Premier Bank, J. P. Morgan Chase Bank and Fifth Third Bank.

**Dr. Roden moved and Mrs. Pellegrino seconded** to approve depository agreements for active, interim and inactive funds for the period 5/16/2016 through 5/16/2021 with Premier Bank, J.P. Morgan Chase Bank and Fifth Third Bank. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Dr. Roden. 2016:030

Personnel – Mr. Fatzinger announced the resignation of Emily Weiss.

**Mr. Fonte moved and Dr. Roden seconded** to approve the resignation of Emily Weiss, Page, effective May 15, 2016. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Dr. Roden. 2016:031

Strategic Planning – N/A

Nominating – N/A

Negotiating – N/A

Records Retention – N/A

By-Laws Ad Hoc – N/A

**Communications:**

The library received a letter from IRG Realty Advisors, LLC, regarding Maple Street Commerce, LLC air sampling test results.

**Old Business:**

**New Business:**

**Staff Presentation:**

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, June 20, 2016, at 4:30 p.m.

**Adjournment:**

The meeting was adjourned at 5:08 p.m.

**Dr. Roden moved and Mrs. Pellegrino seconded** to adjourn the regular meeting at 5:08 p.m. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Dr. Roden.

2016:032

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Jude Streb, President

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Megan Pellegrino, Secretary