

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Board Meeting on Monday, September 16, 2024 at the Library. Mr. Harris called the meeting to order at 4:34 p.m. with the following members present: Mrs. Beinlich, Mrs. Cochenour, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Absent: Mr. Fatzinger. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick. Jeanna Purses arrived at 4:52 p.m.

**Approval of Agenda:**

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Streb moved and Mrs. Beinlich seconded** to approve the agenda as presented.

2024:062

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Approval of Minutes:**

Mr. Harris asked if there were any corrections to the minutes presented from the August 19, 2024 regular meeting. There were none.

**Mrs. Mallamaci moved and Mrs. Cochenour seconded** to approve the minutes of the August 19, 2024 regular meeting.

2024:063

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Report of the Fiscal Officer:**

Mrs. Boggs reviewed the Fiscal Officer's report for the month of August (attached). The cash balance in all funds at the end of the month was \$4,030,284. August's monthly revenues for all funds were \$180,195, and total annual revenues for all funds were \$2,170,685. Monthly expenses for all funds were \$229,676 and total year-to-date expenses for all funds were \$1,852,169. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). Mrs. Boggs presented information on the PLF distribution for August.

GIFTS – Mrs. Boggs reported the following gifts were received for the month of August 2024.

2803 Coronavirus Relief Fund –

- o \$46,743.50 from the State of Ohio for Summer Learning

**Mrs. Beinlich moved and Mrs. Pellegrino seconded** to accept the gifts listed above with much appreciation.

2024:064

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Report of the Director:**

Mrs. Legg reported on the Statistics for August, along with her Director's report (attached). Visits to the library and checkouts of digital materials continue to show consistent growth. Mrs. Legg reported that Passport application revenues brought in \$1,726.17 for the month, for a total year-to-date of \$21,056.72.

### **Committee Reports:**

#### Art:

Mrs. Mallamaci reported that the current show is Imagining a Better World: The Artwork of Nelly Toll. Exhibit continues through 11/3/24.

#### Building:

Mrs. Legg presented information received by Scheeser-Buckley-Mayfield regarding what could be done with the current electrical distribution systems at the Library to install an electrical back-up which would prevent major issues in the event of a widespread power outage. The information contained quotes for four different options and pricing for each. Mr. Harris stated that he would like to take a closer look at each option to see which might be best suitable for the library. Mrs. Legg will look into funding opportunities for this project as well. Mrs. Legg also shared several updates on some of the current building projects. Sol Harris Day advised Mrs. Legg that Easton Construction is still on track for completing the library's parking lot by the first week of October. Mrs. Legg reported that the approval is in progress for the digital sign to be installed with its current dimensions, and plans to meet with the City of North Canton's Zoning Committee to further the progress. Mrs. Legg also reported that she sent the RFQ over to Winkhart-Minor for a review before sending it out to the public for the library's upcoming renovation plans, and has not yet received any responses. Mr. Streb agreed to attempt to make contact on the library's behalf.

#### Budget & Finance:

None

#### Personnel:

Mrs. Legg gave an update on the following staff changes: New Hire (9/3/24) of Angeline Ruiz, Library Associate. New Hire (9/3/24) of Jill Chenoweth, Page. New Hire (9/3/24) of Kathy Sedlak, Page.

**Mrs. Pellegrino moved and Mr. Streb seconded** to make the following personnel changes:

2024:065

- Hire Angeline Ruiz as a variable part-time Library Associate, effective September 3, 2024, at an hourly rate of \$14.75.
- Hire Jill Chenoweth as a variable part-time Page, effective September 3, 2024, at an hourly rate of \$10.45.
- Hire Kathy Sedlak as a variable part-time Page, effective September 3, 2024, at an hourly rate of \$10.45.

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

#### Nominating:

None

#### Negotiating:

None

#### Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

Mrs. Legg presented information regarding the lot split plat from a real estate review done by the North Canton City Schools which found that the parcel in which the Library is obtaining and installing a parking lot does not have a current deed owner. It was recommended that this issue be cleared prior to any changes such as a sale or a building being built on the property, however the board recommended to clear it now. Mrs. Legg will work on the next steps to finalize this.

Staff Presentation:

None

Public Presentation:

None

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, October 21, at 4:30 p.m.

**Executive Session:**

**Mrs. Beinlich moved and Mrs. Mallamaci seconded** to adjourn to executive session at 5:04 p.m. 2024:066 for the following reasons: to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Absent; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Yes.

The meeting returned to **regular session** at 5:11 p.m.

**Mrs. Pellegrino moved and Mrs. Mallamaci seconded** to Hire Joseph Clapper as a regular part-time Custodian effective August 19, 2024 at an hourly rate of \$10.77, and to terminate his employment effective September 10, 2024. 2024:067

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Adjournment:**

**Mr. Streb moved and Mrs. Pellegrino seconded** to adjourn the regular meeting at 5:13 p.m. 2024:068  
Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

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Bryan Harris, President

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Lori Cochenour, Secretary