

The Board of Trustees of the North Canton Public Library held a Special Meeting on Monday, June 26, 2023, at the Library. Mrs. Beinlich called the meeting to order at 4:33 p.m. with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, and Christina Weyrick.

Approval of Agenda:

Mrs. Beinlich asked if there were any changes to the meeting agenda as presented. There were none.

Mrs. Mallamaci moved and Mr. Harris seconded to approve the agenda as presented.

2023:045

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Approval of Minutes:

Mrs. Beinlich asked if there were any corrections to the minutes presented from the May 15, 2023 regular meeting. There were none.

Mr. Streb moved and Mr. Griffith seconded to approve the minutes of the May 15, 2023 regular meeting.

2023:046

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for May 2023 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of the month was \$3,798,137. Monthly revenues for all funds were \$228,970, with total year-to-date revenues of \$1,386,319. Monthly expenses for all funds were \$219,223, with total year-to-date expenses of \$1,038,389. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts/grants were received during April 2023.

Memorial & Gift Fund –

- Walsh University donated \$500 for an advertising partnership
- Penny Gembarosky donated \$50
- Ladies Literary Club of North Canton donated \$30 in memory of Betty Bradshaw
- Diane Lakota donated \$300, which will be used for senior programming

Fund 2803 (Summer Learning Opportunity Grant) –

- Ohio Department of Education granted \$250 for reimbursement of program expenses

Mrs. Pellegrino moved and Mr. Fatzinger seconded to accept the gifts/grants listed above with much appreciation. 2023:047

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Report of the Director:

Mrs. Legg reported on the Statistics for May 2023, along with her Director's report (attached). The statistics continue to show good growth. Mrs. Legg also presented several articles which featured library staff and programs this month.

Committee Reports:

Art:

Upcoming Show: a Permanent Collection Exhibit will be on display from July 20 through August 19.

Budget & Finance:

Mrs. Boggs requested an amendment to the 2023 Permanent Appropriation for payment of taxes (exemption request still pending) and for renovation costs.

Mr. Griffith moved and Mrs. Mallamaci seconded to amend the 2023 Permanent Appropriation, as attached. 2023:048

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

The Guiding Ohio Online grant was received for a second year, with the grant period being July 2023 through June 2024.

Mr. Fatzinger moved and Mr. Harris seconded to approve the application and accept the award of the 2023-24 Guiding Ohio Online Grant in the amount of \$27,345 to North Canton Public Library and Canal Fulton Public Library, for technology training. North Canton Public Library and Canal Fulton Public Library will provide local match funds in the amount of \$4,557.50 each. 2023:049

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Building:

Mrs. Legg presented plans from Library Design Associates for the renovation of the lower level of the Library, to take place this fall.

Mr. Griffith moved and Mr. Harris seconded to enter into the attached agreement with Library Design. 2023:050

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Mrs. Legg will also seek quotes for lighting and restroom updates on the lower level, as these do not fall within the scope of the Library Design project.

Personnel:

Mr. Fatzinger moved and Mr. Griffith seconded to:

- hire Kayla Moles, full-time Human Resources Specialist, effective July 10, 2023, at an annual salary of \$46,000
- appoint Kayla Moles as Deputy Fiscal Officer for the remainder of 2023
- set the required Deputy Fiscal Officer bond for Kayla Moles at \$100,000 for the year 2023

2023:051

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Mrs. Mallamaci moved and Mr. Streb seconded to accept the following:

2023:052

- Change in status of Jerry Allshouse, Clerk, from variable part-time to regular part-time, effective May 28, 2023, with no change in hourly pay rate.
- Hire Laine Ripley, variable part-time Page, effective June 13, 2023, at an hourly rate of \$10.10.

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Strategic Planning:

none

Nominating:

The Nominating Committee met at 4:00 p.m. today to discuss filling the Board vacancy created by Dan Griffith's resignation from his term ending December 31, 2024. A posting will be created and published immediately.

Negotiating:

none

Records Retention:

none

Communications:

None

Old Business:

none

New Business:

Mr. Streb moved and Mr. Griffith seconded to approve the renewal of the Ohio Plan property/liability insurance package for the period of July 1, 2023 through June 30, 2024, at a cost of \$14,625. 2023:053

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Staff Presentation:

none

Public Presentation:

none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees will be held Monday, July 17, 2023 at 4:30 p.m. at the library.

Executive Session:

Mrs. Mallamaci moved and Mr. Fatzinger seconded to adjourn to executive session at 5:20 p.m. for the following reasons 2023:054

- to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.
- Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Roll Call Vote: Mrs. Beinlich, Yes; Mr. Fatzinger, Yes; Mr. Griffith, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; and Mr. Streb, Yes.

The meeting returned to **regular session** at 6:03 p.m.

Adjournment:

Mr. Griffith moved and Mr. Harris seconded to adjourn the meeting at 6:03 p.m. 2023:055

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Nancy Beinlich, President

Daniel Griffith, Secretary