

The Board of Trustees of the North Canton Public Library held its Organizational Meeting on Monday, January 23, 2023, at the Library. Mrs. Beinlich called the meeting to order at 4:33 p.m. with the following members present: Mrs. Beinlich, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Mr. Fatzinger arrived at 4:35 p.m. Absent: Mr. Griffith. Staff: Andrea Legg and Kelly Boggs.

The North Canton City Schools Board of Education has approved the reappointment of Mr. Bryan Harris to the North Canton Public Library Board of Trustees for the term beginning January 1, 2023 and ending December 31, 2029.

Notary Public Streb administered the Oath of Office to reappointed Trustee Mr. Bryan Harris **as follows:** "I do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the state of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Trustees of the North Canton Public Library, Stark County, Ohio, to the best of my abilities, and in accordance with the laws now in effect, and hereafter to be enacted, during my continuance in said office and until my successor is **chosen and qualified.**"

Election of Officers

Mrs. Pellegrino moved and Mr. Streb seconded to accept and close the nominations for the Election of Officers for 2023 as follows: President – Nancy Beinlich, Vice President – Bryan Harris, and Secretary – Daniel Griffith. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2023:001

Notary Public Streb administered the Oath of Office to Nancy Beinlich, President, and Bryan Harris, Vice President, as follows: "I do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the state of Ohio; and that I will faithfully and impartially discharge my duties as **(President/Vice President)** of the Board of Trustees of the North Canton Public Library, Stark County, Ohio, to the best of my abilities, and in accordance with the laws now in effect, and hereafter to be enacted, during my continuance in said office and until my successor is **chosen and qualified.**"

The Oath of Office for Secretary Dan Griffith will be administered at a future meeting.

Fiscal Officer/Deputy Fiscal Officer

Mrs. Pellegrino moved and Mr. Streb seconded to reappoint Kelly J. Boggs as Fiscal Officer for the year 2023 at an annual salary of \$73,780. (Note: rate was approved by the Board in May 2022.) Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2023:002

Mrs. Mallamaci moved and Mrs. Pellegrino seconded to reappoint Stephanie Shaffer as Deputy Fiscal Officer for the year 2023 at an hourly rate of \$18.85. (Note: rate was approved by the Board in May 2022.) Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2023:003

Mr. Fatzinger moved and Mr. Streb seconded to set both the **fiscal officer's bond and the deputy fiscal officer's bond at \$100,000**. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2023:004

Notary Public Streb administered the Oath of Office to Kelly Boggs as follows: "I do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the state of Ohio; and that I will faithfully and impartially discharge my duties as **Fiscal Officer** of the North Canton Public Library, Stark County, Ohio, to the best of my abilities, and in accordance with the laws now in effect, and hereafter to be enacted, during my continuance in said office and until my successor is chosen and **qualified.**"

The Oath of Office for Deputy Fiscal Officer Stephanie Shaffer will be administered by a notary outside of the meeting.

Board Meeting Dates

Mrs. Mallamaci moved and Mrs. Pellegrino seconded to set the time and date of Board of Trustees regular meetings for the third Monday of each month at 4:30 p.m., with no meeting to be held in February. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2023:005

The 2023 meeting dates are as follows: January 16 (was rescheduled to January 23), March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 20, and December 18.

Committee assignments

The Board members agreed to the following Committee assignments for 2023:

Art: Mrs. Mallamaci, Mrs. Pellegrino*

Budget & Finance: Mr. Griffith*, Mrs. Pellegrino, Mr. Fatzinger

Building: Mr. Harris*, Mr. Streb, Mrs. Mallamaci, Mr. Fatzinger

Negotiating: Mr. Streb*, Mr. Griffith

Nominating: Mr. Fatzinger*, Mrs. Pellegrino, Mrs. Mallamaci

Personnel: Mrs. Pellegrino*, Mr. Griffith, Mr. Fatzinger

Records Retention: All Board members and Fiscal Officer

Strategic Planning: Mr. Harris*, Mrs. Pellegrino, Mr. Griffith, Mr. Streb

* indicates chairperson

Board President is Ex-officio of all standing committees.

Holiday Closing

Mr. Streb moved and Mrs. Pellegrino seconded to close the library on Saturday, December 23, 2023 in observance of Christmas Eve. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2023:006

Adjournment of Organizational Meeting

Mrs. Mallamaci moved and Mr. Fatzinger seconded to adjourn the 2023 Organizational Meeting at 4:44 p.m. 2023:007

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

The Board of Trustees of the North Canton Public Library held a Special Meeting on Monday, January 23, 2023, at the Library immediately following the Organizational Meeting. Mrs. Beinlich called the meeting to order at 4:44 p.m. with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Absent: Mr. Griffith. Staff: Andrea Legg and Kelly Boggs.

Approval of Agenda:

Mrs. Beinlich asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Harris moved and Mr. Streb seconded to approve the agenda as presented.

2023:008

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Approval of Minutes:

Mrs. Beinlich asked if there were any corrections to the minutes presented from the December 19, 2022 regular meeting. There were none.

Mr. Fatzinger moved and Mrs. Mallamaci seconded to approve the minutes of the December 19, 2022 regular meeting.

2023:009

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for December 2022 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of the month was \$3,450,157. Monthly revenues for all funds were \$161,008, and total annual revenues for all funds were \$2,879,278. Monthly expenses for all funds were \$264,711 and total annual expenses for all funds were \$2,499,612. An interfund transfer of \$500,000 was made in November from the General Fund to the Permanent Improvement Fund. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

A Board member asked about the formula for distribution of the Public Library Fund within Stark County. The percentages to be received by each library district are frozen until 2026.

Mrs. Boggs will present the Annual Financial Report at the next regular Board meeting.

GIFTS - Mrs. Boggs reported the following gifts were received during the month of December 2022.

Memorial & Gift Fund:

- In memory of Kenneth Stephen:
 - Stephen and Therese Pollock \$25
 - Bill and Jane Tuttle \$50

Lazich Trust Fund:

A tax refund of \$2,224.44 was contributed directly to the library

Mr. Harris moved and Mr. Fatzinger seconded to accept the gifts listed above with much appreciation. 2023:010

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Report of the Director:

Mrs. Legg reported on the Statistics for December and for the year 2022, along with her **Director's** report (attached). She plans to present an Annual Report at the next regular Board meeting.

Committee Reports:

Art:

The upcoming shows will be "Art from the Classroom" with the following schedule:

- Primary School – February 9 through 19
- Intermediate School – February 23 through March 5
- Middle School – March 9 through 19
- High School – March 23 through April 8

Building:

A Committee meeting is scheduled to be held on January 26.

Budget & Finance:

none

Personnel:

none

Strategic Planning:

none

Nominating:

none

Negotiating:

none

Records Retention:

The next scheduled Records Retention meeting will be March 20, 2023 at 4:30 p.m.

Communications:

none

Old Business:

none

New Business:

none

Staff Presentation:

none

Public Presentation:

none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, March 20, 2023 immediately following the Records Retention Committee meeting that commences at 4:30 p.m.

Executive Session:

Mrs. Mallamaci **moved and Mr. Fatzinger seconded** to adjourn to executive session at 5:10 p.m. to consider preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

2023:011

Roll Call Vote: Mrs. Beinlich, Yes; Mr. Fatzinger, Yes; Mr. Griffith, absent; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; and Mr. Streb, Yes.

The meeting returned to **regular session** at 5:25 p.m.

Adjournment:

Mrs. Mallamaci moved and Mr. Harris seconded to adjourn the regular meeting at 5:25 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2023:012

Nancy Beinlich, President

Daniel Griffith, Secretary