

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, November 21, 2022, at the Library. Mrs. Beinlich called the meeting to order at 4:33 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb. Absent: Mrs. Mallamaci and Mr. Griffith. Staff present: Andrea Legg, Kelly Boggs, and Christina Weyrick.

#### **Approval of Agenda:**

Mrs. Beinlich asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Streb moved and Mrs. Pellegrino seconded** to approve the agenda as presented. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

2022:082

#### **Approval of Minutes:**

Mrs. Beinlich asked if there were any corrections to the minutes presented from the October 19, 2022 Special Meeting. There were none.

**Mr. Fatzinger moved and Mr. Harris seconded** to approve the minutes of the October 19, 2022 Special Board meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

2022:083

#### **Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for October 2022 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of the month was \$3,621,883. Monthly revenues for all funds were \$228,169, and year to date revenues for all funds were \$2,564,828. Monthly expenses for all funds were \$208,590 and year to date expenses for all funds were \$2,013,436. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

#### **Gifts:**

The following gifts/grant proceeds were received during the month of October.

Guiding Ohio Online Grant:

- State of Ohio \$6,206
- Canal Fulton Public Library Local Match \$911.25

Summer Learning Opportunity:

- Ohio Department of Education \$23,418.85

**Mrs. Pellegrino moved and Mr. Streb seconded** to accept the gifts as listed with much appreciation. 2022:084

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

### Report of the Director:

Mrs. Legg reported on the Statistics for September, along with her **Director's** report (attached). Statistics in all areas except physical checkouts are now up from pre-pandemic levels in 2019. Mrs. Legg reported on many successful programs in October, as well as the Staff Development Day.

### Committee Reports:

#### Art:

The current show is the Paris Township Collection by Sally Lytle, and will be exhibited through January 21, 2023.

Building: none

#### Budget & Finance/Personnel:

The committee meeting minutes from November 17, 2022 were presented. The committee made recommendations to the board to approve the 2022 Amended Appropriation and Transfer of Funds and the 2023 Permanent Appropriation. An additional item will be discussed in Executive Session.

**Mr. Fatzinger moved and Mr. Streb seconded** to amend the 2022 Permanent Appropriation, as attached, and to transfer \$500,000 from the General Fund to the Permanent Improvement Fund. 2022:085

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

**Mr. Streb moved and Mr. Harris seconded** to approve the 2023 Permanent Appropriation, as attached. 2022:086

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

#### Strategic Planning:

Implementation of the plan, approved last month, will begin in January 2023.

Nominating: none

Negotiating: none

Records Retention: none

**Communications:**

The North Canton City Schools confirmed reappointment to the Board of Bryan Harris, for the term of January 1, 2023 to December 31, 2029.

**Old Business:** none

**New Business:**

A proposed update to the Social Media section of the Employee Handbook was discussed. This will be revisited at the next meeting.

**Staff Presentation:** none

**Public Presentation:** none

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, December 19, 2022 at 4:30 p.m.

**Executive Session:**

**Mr. Fatzinger moved and Mrs. Pellegrino seconded** to adjourn to executive session at 5:10 p.m. to consider the following:

- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Roll Call Vote: Mrs. Beinlich, Yes; Mr. Fatzinger, Yes; Mr. Griffith, Absent; Mr. Harris, Yes; Mrs. Mallamaci, absent; Mrs. Pellegrino, Yes; and Mr. Streb, Yes.

2022:087

The meeting returned to **regular session** at 5:22 p.m.

**Resolutions following Executive Session:**

**Mr. Streb moved and Mrs. Pellegrino seconded** to approve the attached Memorandum of Understanding between North Canton Public Library and OAPSE Local 15.

2022:088

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

**Adjournment:**

**Mrs. Pellegrino moved and Mr. Fatzinger seconded** to adjourn the regular meeting at 5:22 p.m.

2022:089

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

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Nancy Beinlich, President

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Daniel Griffith, Secretary