

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, August 15, 2022, at the Library. Mrs. Beinlich called the meeting to order at 4:32 p.m., with the following members present: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci and Mrs. Pellegrino. Mr. Fatzinger arrived at 4:34 p.m. and Mr. Streb arrived at 4:45 p.m. Staff present: Andrea Legg, Kelly Boggs and Stephanie Shaffer.

Mrs. Beinlich asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Griffith moved and Mrs. Pellegrino seconded to approve the agenda as presented. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci and Mrs. Pellegrino.

2022:055

Mrs. Beinlich asked if there were any corrections to the minutes presented from the July 18, 2022 Regular Meeting. There were none.

Mr. Griffith moved and Mrs. Pellegrino seconded to approve the minutes presented from the July 18, 2022 Regular Meeting. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci and Mrs. Pellegrino.

2022:056

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for July 2022 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of July was \$3,563,684. In the month of July, revenues for all funds were \$474,028, and year to date revenues for all funds were \$1,925,799. In the month of July, expenses for all funds were \$292,783, and year to date expenses for all funds were \$1,432,606. Mrs. Boggs presented the investment reports and the lists of checks written for the month of July. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of July 2022.

Memorial & Gift Fund –

- The State of Ohio provided \$6,207 for the Guiding Ohio Grant and \$530 for the Summer Reading Program Grant

Lazich Trust Fund –

- Semiannual proceeds of \$6,190.06 were provided to the Lazich Trust Fund

Permanent Improvement Fund –

- Semiannual proceeds of \$26,583.34 were provided from the North Canton Library Association

Mrs. Pellegrino moved and Mrs. Mallamaci seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci and Mrs. Pellegrino.

2022:057

Report of the Director:

Mrs. Legg reported on the Statistics for July 2022, along with her **Director's** report (attached).

Committee Reports:

Art:

The upcoming show is the Permanent Collection which will run from August 19 through October 23, 2022.

Building: none

Budget & Finance/Personnel:

Mrs. Boggs reported on the August 8, 2022 Committee Meeting Minutes.

Mr. Fatzinger moved and Mr. Streb seconded to approve the 2023 Tax Budget as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2022:058

Mr. Streb moved and Mr. Harris seconded to accept the following personnel changes:

2022:059

- Accept the resignations of Lei Fahrner, Library Associate, effective 7/21/22, Cecilia Aguirre, Page, effective 7/30/22, and William Shumaker, Page, effective 8/13/22
- Rescind Resolution #2022:051 to hire Hope Simpson as a variable part-time Clerk, beginning July 25, 2022, at an hourly rate of \$10.01.

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

Strategic Planning: none

Nominating: none

Negotiating: none

Records Retention: none

Communications: none

Old Business: none

New Business:

Mr. Streb moved and Mrs. Mallamaci seconded to close the library on Monday, October 31, 2022, for a staff development day. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2022:060

Staff Presentation: none

Public Presentation: none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, September 19, 2022 at 4:30 p.m.

Executive Session:

Mr. Streb moved and Mr. Harris seconded to adjourn to executive session at 5:01 p.m. to consider the following: 2022:061

- the compensation of public employees or officials.

Roll Call Vote: Mrs. Beinlich, Yes; Mr. Fatzinger, Yes; Mr. Griffith, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; and Mr. Streb, Yes.

The meeting returned to regular session at 5:10 p.m.

Resolutions following Executive Session:

Mr. Streb moved and Mrs. Pellegrino seconded to approve bonuses for the calendar year 2022 to be paid to the Director and the Fiscal Officer in the following amounts, based upon the recommendation of the Personnel Committee: 2022:062

- Andrea Legg, Director, \$1,000
- Kelly Boggs, Fiscal Officer, \$1,000

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Mr. Griffith moved and Mr. Streb seconded to approve creation of a bonus pool in the amount of \$6,000 for the calendar year 2022 to be distributed among the management employees, excluding the Director and Fiscal Officer. Distribution is to be determined by the Director based on employee performance evaluation scores. 2022:063
Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Adjournment:

Mr. Fatzinger moved and Mr. Streb seconded to adjourn the regular meeting at 5:12 p.m. 2022:064
Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Nancy Beinlich, President

Daniel Griffith, Secretary