

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, July 18, 2022, at the Library. Mrs. Beinlich called the meeting to order at 4:33 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Staff present: Andrea Legg, Kelly Boggs and Stephanie Shaffer.

Mrs. Beinlich asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mr. Streb seconded to approve the agenda as presented. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2022:047

Mrs. Beinlich asked if there were any corrections to the minutes presented from the June 20, 2022 Regular Meeting. There were none.

Mr. Griffith moved and Mrs. Pellegrino seconded to approve the minutes presented from the June 20, 2022 Regular Meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2022:048

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for June 2022 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of June was \$3,382,439. In the month of June, revenues for all funds were \$157,815, and year to date revenues for all funds were \$1,451,771. In the month of June, expenses for all funds were \$224,236, and year to date expenses for all funds were \$1,139,823. Mrs. Boggs presented the investment reports and the lists of checks written for the month of June. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of June 2022.

Memorial & Gift Fund –

- Stark Tuscarawas Wayne Joint Solid Waste Management District reimbursed expenses of \$1,381 for the Earth Day mini-grant.
- Judy Pocock donated \$50 (by way of Friends of the Library) for **the Children's** Department
- Priscilla Lytle donated \$50 for the Little Art Gallery
- Margaret Bryant donated \$50 for the Little Art Gallery

Mrs. Mallamaci moved and Mrs. Pellegrino seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2022:049

Report of the Director:

Mrs. Legg reported on the Statistics for June 2022, along with her **Director's** report (attached).

At the Board meeting, the recent article in the Repository regarding the **library's** parking and property issue was discussed.

Committee Reports:

Art:

The current show is Bob Davis Tribute Exhibit which runs through August 7, 2022.

The upcoming show is the Permanent Collection which will run from August 19 through October 23, 2022.

Building:

Mrs. Legg advised PTA Engineering has collected the temperature sensors and will prepare a data report for the Building Committee and full Board to review. Also, IT Manager Rick Wiltout will be working with Johnson Controls this week to establish a network drop to the Library's thermostat control panel.

Budget & Finance

Mr. Fatzinger moved and Mr. Griffith seconded to amend the 2022 Permanent Appropriation, as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2022:050

Next committee meeting:

A combined Budget & Finance and Personnel committee meeting will be held on August 8, 2022 at 4:00 p.m.

Personnel:

Mrs. Mallamaci moved and Mrs. Pellegrino seconded to accept the following personnel change:

2022:051

- Hire Hope Simpson as a variable part-time Clerk, beginning July 25, 2022, at an hourly rate of \$10.01.
- Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

The Board will have reviews for Mrs. Legg and Mrs. Boggs completed in August.

Strategic Planning:

Mrs. Legg advised that the manager's retreat was held on June 22, 2022. NEO-RLS submitted notes from the meeting for review. The next steps will be for the management team to create a list of clear action items for each goal so that the strategic plan can be finalized and presented to the Board, staff, and community later this fall.

Nominating: none

Negotiating: none

Records Retention: none

Communications: none

Old Business:

Mr. Fatzinger moved and Mr. Harris seconded to approve the attached agreement with Tkach Design LLC for Digital Literacy Trainer services under the terms of the Guiding Ohio Online grant. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2022:052

New Business:

Mrs. Pellegrino moved and Mr. Streb seconded to approve the attached Fuel Policy. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2022:053

Mrs. Legg advised that final touches are being made on the **library's** Outreach vehicle.

Staff Presentation:

Mrs. Legg gave an overview of the new Kovels Database.

Public Presentation: none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, August 15, 2022 at 4:30 p.m.

Adjournment:

Mr. Streb moved and Mr. Fatzinger seconded to adjourn the regular meeting at 5:39 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2022:054

Nancy Beinlich, President

Daniel Griffith, Secretary