

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, June 20, 2022, at the Library. Mrs. Beinlich called the meeting to order at 4:33 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb. Absent: Mrs. Pellegrino Staff present: Andrea Legg, Kelly Boggs and Stephanie Shaffer.

Mrs. Beinlich asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Griffith moved and Mr. Fatzinger seconded** to approve the agenda as presented. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

2022:037

Mrs. Beinlich asked if there were any corrections to the minutes presented from the May 16, 2022 Regular Meeting. There were none.

**Mrs. Mallamaci moved and Mr. Streb seconded** to approve the minutes presented from the May 16, 2022 Regular Meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

2022:038

#### **Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for May 2022 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of May was \$3,448,860. In the month of May, revenues for all funds were \$263,536, and year to date revenues for all funds were \$1,293,955. In the month of May, expenses for all funds were \$214,323, and year to date expenses for all funds were \$915,586. Mrs. Boggs presented the investment reports and the lists of checks written for the month of May. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

Mrs. Boggs advised that the auditor's recommended, minimal changes to the audit report have been made. The final audit report is pending from the auditor.

GIFTS - Mrs. Boggs reported the following gifts were received during the month of May 2022.

#### Memorial & Gift Fund –

- Meghan McMichael donated \$250 as a grant for teen board games
- Howlin' Bird donated \$400 as a sponsorship for Live at the Library

2022:039

**Mr. Fatzinger moved and Mr. Streb seconded** to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

**Report of the Director:**

Mrs. Legg reported on the Statistics for May 2022, along with her Director's report (attached).

**Committee Reports:**

Art:

The current show is Bob Davis Tribute Exhibit which runs through August 7, 2022.

Building:

Mrs. Legg reported on the following updates: 1) Wayne Door serviced the entrance doors; 2) At the end of May, PTA Engineering placed trend sensors around the building to gauge temperatures; and 3) Demolition of the Portage properties is underway.

Budget & Finance

**Mrs. Mallamaci moved and Mr. Fatzinger seconded** to approve the application and accept the award of the following grants:

2022:040

- Guiding Ohio Online from Library Services and Technology Act in the amount of \$24,825 to North Canton Public Library and Canal Fulton Public Library, for technology training
- Summer Learning Opportunity from the Ohio Department of Education in the total amount of \$157,266 for the years 2022, 2023, and 2024, for expansion of the Camp What If program.

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

**Mr. Griffith moved and Mr. Harris seconded** to establish new Special Revenue Fund #2803 for the administration of the Ohio Department of Education grant, and to amend the 2022 Permanent Appropriation, as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

2022:041

Personnel:

**Mr. Streb moved and Mr. Harris seconded** to accept the following personnel changes:

2022:042

- Hire Samantha Kuikahi as a full-time Library Associate, beginning May 31, 2022, at an hourly rate of \$13.53.

- Hire Maria Vergis as a variable part-time Page, beginning June 27, 2022, at an hourly rate of \$9.30.
- Resignation of Cassandra Amato, Library Associate, effective June 24, 2022.

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Strategic Planning:

Mrs. Legg reported that Wednesday, June 22, is the leadership retreat. Presentation of a Strategic Plan to the Board will be ready by early fall.

Nominating: none

Negotiating: none

Records Retention: none

Communications: none

Old Business:

**Mrs. Mallamaci moved and Mr. Streb seconded** to approve the attached extended Temporary COVID leave policy through December 31, 2022. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb. 2022:043

**Mr. Harris moved and Mr. Fatzinger seconded** to approve the attached Security Camera Policy. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb. 2022:044

New Business:

**Mrs. Mallamaci moved and Mr. Harris seconded** to approve the renewal of the Ohio Plan property/liability insurance package for the period of July 1, 2022 through June 30, 2023, at a cost of \$12,928. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb. 2022:045

Staff Presentation: none

Public Presentation: none

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, July 18, 2022 at 4:30 p.m.

**Adjournment:**

**Mr. Griffith moved and Mr. Streb seconded** to adjourn the regular meeting at 5:13 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mr. Streb. 2022:046

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Nancy Beinlich, President

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Daniel Griffith, Secretary