

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, December 20, 2021, at the Library. Mrs. Pellegrino called the meeting to order at 4:34 p.m., with the following members present: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. Absent: Mr. Fatzinger, and Mr. Streb. Staff present: Andrea Legg, Kelly Boggs, Stephanie Shaffer, and Christina Weyrick.

Mrs. Pellegrino asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Griffith moved and Mr. Harris seconded to approve the agenda for the regular meeting of the Board of Trustees on December 20. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2021:083

Mrs. Pellegrino asked if there were any corrections to the minutes presented from the November 15, 2021 regular meeting. There were none.

Mrs. Mallamaci moved and Mrs. Beinlich seconded to approve the minutes of the November 15, 2021 regular meeting. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2021:084

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for November 2021 (copies attached), along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of November was \$3,225,114. In November, month to date and year to date revenues in all funds were \$232,916 and \$2,569,007 respectively. In November, month to date and year to date expenses for all funds were \$143,849 and \$1,714,550 respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of November. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of November.

Memorial & Gift Fund –

Ladies Literary Club donated \$25 in memory of Charlotte Davis

Coronavirus Relief Fund –

The LSTA outreach grant proceeds of \$100,000 were received from the State of Ohio.

Mr. Griffith moved and Mrs. Beinlich seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2021:085

Report of the Director:

Mrs. Legg reported on the Statistics for November 2021, along with her Director's report (attached). Craft kits have been very popular this year. For 2022 the in-person craft classes will allow patrons to take crafts home to do and join the class via zoom.

Committee Reports:

Art:

The upcoming shows will be "Art from the Classroom" with the following schedule:

- January 27 through February 6, 2022 will be art from Primary and Preschool opening January 27 from 5:00 p.m. to 7:00 p.m.
- February 10 through February 20, 2022 will be Intermediate opening February 10 from 5:00 p.m. to 7:00 p.m.
- February 24 through March 6, 2022 will be Middle opening February 24 from 5:30 p.m. to 7:00 p.m.
- March 10 through March 27, 2022 will be High opening March 10 from 5:30 p.m. to 7:00 p.m.

Budget & Finance:

Mr. Griffith moved and Mrs. Mallamaci seconded to amend the 2021 Permanent Appropriation, as attached. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2021:086

Building:

Mrs. Pellegrino and Mr. Harris reviewed the 2016 Building Assessment created by StudioTechne.

Mrs. Legg advised that Hilscher Clarke will be fixing the burned out uprights at the front of the building, and she is touching base with Pat Klanac (P.T.A. Engineering) on temperature issues.

Negotiating: none

Nominating:

The North Canton City School Board approved the reappointment of Nancy Beinlich to the North Canton Public Library Board of Trustees for the term beginning January 1, 2022 and ending December 31, 2028.

Personnel:

Mrs. Beinlich moved and Mrs. Mallamaci seconded to accept the following resignations: Cooper Bertschi, Page, effective November 23, 2021 and Shelia Mawdsley, Librarian, effective December 15, 2021. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2021:087

Strategic Planning:

Mrs. Legg provided an update on the Strategic Planning timeline (attached). The Board requested to see the community survey piece before it goes out.

Records Retention: none

Communications: none

Old Business: none

New Business:

Mr. Griffith moved and Mrs. Beinlich seconded to approve the attached Temporary Policy to Extend FFCRA Leave Benefits, effective January 1, 2022 through June 30, 2022. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2021:088

Staff Presentation:

Mrs. Legg presented on the library's new intranet, Jostle, which launched at the beginning of November.

Public Presentation: none

Next Meeting:

Mrs. Mallamaci moved and Mrs. Beinlich seconded to set the date and time for the 2021:089
2022 Organizational Meeting and next regular board meeting for Monday, January 17,
2022 at 4:30 p.m. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs.
Pellegrino.

There will not be a Board Meeting in February.

Adjournment:

Mrs. Beinlich moved and Mr. Griffith seconded to adjourn the regular meeting at 5:33 2021:090
p.m. Ayes: Mrs. Beinlich, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Megan Pellegrino, President

Bryan Harris, Secretary