

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, November 15, 2021, at the Library. Mrs. Pellegrino called the meeting to order at 4:30 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino. Mr. Griffith and Mr. Streb arrived at 4:34 p.m. and Mrs. Mallamaci arrived at 4:36 p.m. Staff present: Andrea Legg, Kelly Boggs, Stephanie Shaffer, Christina Weyrick and Melissa Littell.

Mrs. Pellegrino asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mrs. Beinlich seconded to approve the agenda for the regular meeting of the Board of Trustees on November 15, 2021. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

2021:075

Mrs. Pellegrino asked if there were any corrections to the minutes presented from the October 18, 2021 regular meeting. There were none.

Mrs. Beinlich moved and Mr. Fatzinger seconded to approve the minutes of the October 18, 2021 regular meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

2021:076

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for October 2021 (copies attached), along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of October was \$3,136,047. In October, month to date and year to date revenues in all funds were \$185,545 and \$2,336,091 respectively. In October, month to date and year to date expenses for all funds were \$150,321 and \$1,570,702 respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of October. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of September.

Memorial & Gift Fund –

Gifts in memory of Margaret Robb:

- \$250 from David Robb
- \$300 from Paul and Nancy Beinlich

Mr. Griffith moved and Mr. Streb seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

2021:077

Report of the Director:

Mrs. Legg reported on the Statistics for October 2021, along with her Director's report (attached).

Committee Reports:

Art:

The current show is "Something Besides the Form, Something Beyond the Sound: A Retrospective of Works by Doreen J. St.John" which runs through January 9, 2022.

Budget & Finance:

Mr. Griffith presented the November 10, 2021 committee meeting minutes.

Mr. Fatzinger moved and Mr. Griffith seconded to approve the 2022 Permanent Appropriation, as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2021:078

Mr. Griffith moved and Mrs. Beinlich seconded to approve the 2021 Amended Appropriation, as attached, and to transfer \$500,000 from the General Fund to the Permanent Improvement Fund.

2021:079

Roll call vote: Mrs. Beinlich, Yes; Mr. Fatzinger, Yes; Mr. Griffith, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; and Mr. Streb, Yes.

Mrs. Legg shared plans for the Patio Garden Project as well as sketches of landscaping plans, attached.

Mrs. Pellegrino would like to re-review the renovation plans drafted by StudioTechne and presented to the Library in 2017 at the December 2021 Board Meeting.

Building:

Mrs. Legg to speak with Pat Klanac, an engineer with PTA, to continue resolution of problem areas.

Negotiating: none

Nominating:

Mrs. Mallamaci moved and Mr. Streb seconded to recommend that the North Canton City School Board reappoint Nancy Beinlich to the North Canton Public Library Board of Trustees for the term beginning January 1, 2022 and ending December 31, 2028. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2021:080

Personnel:

Mr. Streb moved and Mrs. Beinlich seconded to hire Melissa Littell, Library Services Manager, effective November 8, 2021, at an annual salary of \$55,000. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

2021:081

Strategic Planning:

Mrs. Legg reported that NEO-RLS will be assisting with a Strategic Plan for the library.

Records Retention: none

Communications: none

Old Business: none

New Business: none

Staff Presentation:

Introduce Melissa Littell, Library Services Manager.

Public Presentation: none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, December 20, at 4:30 p.m.

Adjournment:

Mr. Streb moved and Mr. Griffith seconded to adjourn the regular meeting at 5:05 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2021:082

Megan Pellegrino, President

Bryan Harris, Secretary