

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, August 16, 2021, at the Library. Mrs. Pellegrino called the meeting to order at 4:32 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci and Mrs. Pellegrino. Mr. Streb arrived at 4:35 p.m. Staff present: Andrea Legg, Kelly Boggs, Stephanie Shaffer and Christina Weyrick.

Mrs. Pellegrino asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Griffith moved and Mrs. Mallamaci seconded** to approve the agenda for the regular meeting of the Board of Trustees on August 16, 2021. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci and Mrs. Pellegrino.

2021:054

Mrs. Pellegrino asked if there were any corrections to the minutes presented from the July 19, 2021 regular meeting. There were none.

**Mr. Griffith moved and Mr. Fatzinger seconded** to approve the minutes of the July 19, 2021 regular meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci and Mrs. Pellegrino.

2021:055

#### **Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for July 2021 (copies attached), along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of July was \$3,058,054. In July, month to date and year to date revenues in all funds were \$443,019 and \$1,770,264 respectively. In July, month to date and year to date expenses for all funds were \$190,773 and \$1,082,833 respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of July. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of July.

#### Lazich Trust Fund –

- The semiannual gift of proceeds from the Ella M. Lazich Trust was received in the amount of \$5,554.37.

#### Permanent Improvement Fund –

- The semiannual gift of investment proceeds from the North Canton Library Association was received in the amount of \$14,507.55.

**Mrs. Mallamaci and Mrs. Beinlich** to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2021:056

### **Report of the Director:**

Mrs. Legg reported on the Statistics for July 2021, along with her Director's report (attached).

### **Committee Reports:**

#### Art:

The current show is by Diane Belfiglio which runs through September 19, 2021.

#### Budget & Finance

There was a discussion of the August 16 Committee Meeting held at 4:00 p.m.

**Mr. Griffith moved and Mrs. Beinlich seconded** to approve the attached 2021 Amended Appropriation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2021:057

**Mr. Streb moved and Mr. Griffith seconded** to approve the attached 2022 Tax Budget. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2021:058

#### Building:

Mrs. Legg reported that Johnson Controls stabilized the humidity in the art storage area. Readings collected from both the art storage and gallery office areas reflect improvement.

The Board suggested that staff turn off all auxiliary items to see how things are working.

Negotiating: none

Nominating: none

Personnel:

**Mr. Fatzinger moved and Mrs. Mallamaci seconded** to accept the following personnel changes: 2021:059

- Accept resignation (retirement) of Denise Brown, Clerk, effective 7/31/21.
- Hire Cindy Ries as a variable part-time Library Associate, effective 8/9/21, at an hourly rate of \$13.53.
- Hire Richard Wiltrout as Information Technology Manager, effective 8/30/21, at an annual salary of \$52,000.

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

Strategic Planning:

Mrs. Legg advised a committee meeting will be scheduled in September.

Records Retention: none

Communications: none

Old Business: none

New Business: none

Staff Presentation: none

Public Presentation: none

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, September 20, at 4:30 p.m.

**Adjournment:**

2021:060

**Ms. Beinlich moved and Mr. Streb seconded** to adjourn the regular meeting at 5:06 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

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Megan Pellegrino, President

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Bryan Harris, Secretary