

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, July 19, 2021, at the Library. Mrs. Pellegrino called the meeting to order at 4:32 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino and Mr. Streb. Mr. Griffith arrived at 4:37 p.m. Absent: Mrs. Mallamaci. Staff present: Andrea Legg, Kelly Boggs, Stephanie Shaffer and Christina Weyrick.

Mrs. Pellegrino asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Fatzinger moved and Mr. Streb seconded** to approve the agenda for the regular meeting of the Board of Trustees on July 19, 2021. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

2021:043

Mrs. Pellegrino asked if there were any corrections to the minutes presented from the June 21, 2021 regular meeting. There were none.

**Mrs. Beinlich moved and Mr. Streb seconded** to approve the minutes of the June 21, 2021 regular meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

2021:044

#### **Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for June 2021 (copies attached), along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of June was \$2,805,808. In June, month to date and year to date revenues in all funds were \$180,229 and \$1,327,246 respectively. In June, month to date and year to date expenses for all funds were \$147,902 and \$892,061 respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of June. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of June.

#### Memorial & Gift Fund

- A grant reimbursement for Earth Day was received from Stark Tuscarawas Wayne Joint Solid Waste Management District in the amount of \$1832.80.
- Squirrels donated \$500 in sponsorship of Camp What If.

**Mr. Fatzinger moved and Mr. Streb seconded** to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

2021:045

**Report of the Director:**

Mrs. Legg reported on the Statistics for June 2021, along with her Director's report (attached).

Mrs. Legg reviewed the State Library Statistics.

**Committee Reports:**

Art:

The current show is by Diane Belfiglio which runs through September 19, 2021.

Budget & Finance/Personnel

June 21, 2021 Committee Meeting Minutes are attached.

July 6, 2021 Committee Meeting Minutes were discussed in Executive Session and are attached.

**Personnel Changes:**

**Mr. Griffith moved and Mr. Fatzinger seconded** to accept the following personnel changes: 2021:046

- Hire Cooper Bertschi, Page, effective June 28, 2021
- Hire Emma Heller, Page, effective July 12, 2021
- Hire Cassandra Amato, Library Associate, effective July 12, 2021

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

Building:

Mrs. Legg advised that our current PTA Engineering contact has resigned, and our point of contact is now Pat Klanac. Mrs. Legg is working with Mr. Klanac on the library's temperature and humidity issues.

Negotiating: none

Nominating: none

Strategic Planning:

Mrs. Legg advised this will be reviewed in September.

Records Retention: none

Communications: none

Old Business: none

New Business: none

Staff Presentation: none

Public Presentation: none

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, August 16, immediately following the 4:00 Budget and Finance Meeting.

**Executive Session:**

**Mrs. Beinlich moved and Mr. Streb seconded** to adjourn to executive session at 5:06 p.m. to consider the following: 2021:047

- to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official

Roll Call Vote: Mrs. Beinlich, Yes; Mr. Fatzinger, Yes; Mr. Griffith, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Absent; Mrs. Pellegrino, Yes; and Mr. Streb, Yes.

The Board returned to Regular Session at 5:15 p.m. with the following resolutions:

**Mr. Fatzinger moved and Mr. Griffith seconded** to approve new salary amounts for management employees, effective July 11 2021, as recommended by the Personnel Committee, as follows: 2021:048

Kelly Boggs	Fiscal Officer	67,073
Andrea Legg	Director	84,470
Jamie Macris	Children's Manager	49,334

Nancy Myers	Head of Circulation	41,745
Stephanie Shaffer	Deputy Fiscal Officer (30 hrs/wk)	26,735
Christina Weyrick	Community Relations Manager	49,804

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

**Mr. Streb moved and Mr. Fatzinger seconded** to approve payment of the following bonuses on the next regular payroll date, as recommended by the Personnel Committee.

2021:049

Longevity bonuses to managers:

Jamie Macris, Children's Department Manager	\$600
Nancy Myers, Head of Circulation	\$690
Stephanie Shaffer, Deputy Fiscal Officer	\$120
Christina Weyrick, Community Relations Manager	\$270

Merit bonuses to Board employees:

Andrea Legg, Director	\$1,000
Kelly Boggs, Fiscal Officer	\$1,000

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

**Mr. Griffith moved and Mrs. Beinlich seconded** to change the library's rate of contribution for family medical insurance coverage to 70% for management employees working 30 hours or more per week, effective immediately. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

2021:050

**Mr. Griffith moved and Mr. Streb seconded** to revise Section 7.1 Group Health Coverage and Section 7.8 Vacation of the Employee Handbook, as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

2021:051

**Mr. Streb moved and Mr. Fatzinger seconded** to amend the job description for the position of Page, as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr. Streb.

2021:052

**Adjournment:**

**Mrs. Beinlich moved and Mr. Harris seconded** to adjourn the regular meeting at 5:18 2021:053  
p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino and Mr.  
Streb.

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Megan Pellegrino, President

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Bryan Harris, Secretary