

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, April 19, 2021, virtually via a Zoom Meeting. A notice of said meeting pursuant to O.R.C. 121 was posted. Mrs. Pellegrino called the meeting to order at 4:33 p.m., with the following members present: Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. Mr. Griffith arrived at 4:38 p.m. and Mrs. Beinlich arrived at 4:40 p.m. Absent: Mr. Streb. Staff present: Andrea Legg, Kelly Boggs, Stephanie Shaffer and Christina Weyrick.

Mrs. Pellegrino asked if there were any changes to the meeting agenda as presented. There were none.

**Mrs. Mallamaci moved and Mr. Fatzinger seconded** to approve the agenda for the regular meeting of the Board of Trustees on April 19, 2021. Ayes: Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2021:020

Mrs. Pellegrino asked if there were any corrections to the minutes presented from the March 15, 2021 Regular and Records Commission meetings. There were none.

**Mr. Fatzinger moved and Mrs. Mallamaci seconded** to approve the minutes of the March 15, 2021 Regular and Records Commission meetings. Ayes: Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2021:021

#### **Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for March 2021 (copies attached), along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of March was \$2,582,676. In March, month to date and year to date revenues in all funds were \$151,481 and \$665,664 respectively. In March, month to date and year to date expenses for all funds were \$165,636 and \$ 453,611 respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of March. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gift was received during the month of March.

#### Memorial & Gift Fund

- The City of North Canton donated \$525 to sponsor shredding at the Earth Day Event.

**Mrs. Mallamaci moved and Mr. Fatzinger seconded** to accept the gift listed above with much appreciation. Ayes: Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2021:022

### **Report of the Director:**

Mrs. Legg reported on the Statistics for March 2021, along with her Director's report (attached).

### **Committee Reports:**

#### Art:

The upcoming event is the May Show that will run May 1 through 29, 2021.

Budget & Finance: none

Building: none

Mr. Harris shared the results of the humidity and air temperature samples collected from four areas inside the building. The art storage and gallery areas need humidity improvement, and Mr. Harris will look at the project plans and specifications.

Negotiating: none

Nominating: none

#### Personnel:

**Mr. Griffith moved and Mrs. Beinlich seconded** to accept the resignation of Kathy Darr, Page, effective April 30, 2021. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2021:023

#### Strategic Planning:

Mrs. Legg reported that information is being collected, and the topic will be revisited in the fall.

Records Retention: none

Communications: none

Old Business: none

New Business:

**Mr. Fatzinger moved and Mrs. Mallamaci seconded** to approve the attached depository agreements:

2021:024

- JP Morgan Chase Bank, effective April 19, 2021 through April 19, 2026
- Premier Bank, effective May 1, 2021 through April 30, 2026

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Mrs. Legg discussed the Lazich Trust. The library will semiannually receive funds from this trust to be used for programming with a provision for books as well. Mrs. Legg and Mrs. Boggs are working out the details with Commercial Savings Bank. More information will be provided at the next board meeting.

Mrs. Legg also discussed the library's plan to host outdoor evening programs. The library falls within the newly created DORA route, and the Board discussed what this would mean for the Library as it relates to outdoor programs in the afternoon or evening on the days specified in the ordinance.

Staff Presentation: none

Public Presentation: none

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, May 17, at 4:30 p.m.

**Adjournment:**

**Mrs. Beinlich moved and Mr. Fatzinger seconded** to adjourn the regular meeting at 5:38 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

2021:025

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Megan Pellegrino, President

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Bryan Harris, Secretary