

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, December 21, 2020, virtually via a Zoom Meeting. A notice of said meeting pursuant to O.R.C. 121 was posted. Nancy Beinlich called the meeting to order at 4:32 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb. Absent: Mrs. Mallamaci and Mrs. Pellegrino. Staff: Andrea Legg, Kelly Boggs, Stephanie Shaffer and Christina Weyrick.

Mrs. Beinlich asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mr. Streb seconded to approve the agenda for the Regular Meeting of the Board of Trustees on December 21, 2020. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

2020:090

Mrs. Beinlich asked if there were any corrections to the minutes of the November 19, 2020 regular meeting and the December 4, 2020 emergency meeting. There were none.

Mr. Griffith moved and Mr. Streb seconded to approve the minutes of the November 16, 2020 regular meeting and the December 4, 2020 emergency meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

2020:091

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for November 2020 (copies attached). The cash balance in all funds at the end of November was \$2,428,669. In November month to date and year to date revenues in all funds were \$125,898 and \$2,340,158 respectively. In November month to date and year to date expenses for all funds were \$154,892 and \$2,093,072 respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of November. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS – none for November

Report of the Director:

Mrs. Legg reported on the Statistics for November 2020 along with her Director's report (attached). Though Stark County was at a COVID-19 public health purple risk level for part of November we still had steady growth in the circulation of items from the Children's Department and in digital usage to name just a couple of areas. Our

circulation figures are still down by 43% from last year but show a steadily increasing level of activity.

Committee Reports:

Art:

The Permanent Art Collection continues to be featured.

Budget & Finance/Personnel: none

Building: none

Negotiating: none

Nominating: none

Personnel:

Mrs. Legg advised that Elizabeth Pucci, a librarian from the Adult & Teen Department, transferred to the new position of Community Engagement Librarian.

Mrs. Legg shared a new Work Culture Statement she created from the input of staff members. In addition to being used in all of our departments, it will be displayed on our website and on job applications.

Mr. Griffith moved and Mr. Fatzinger seconded to accept the resignation of Pam Brasill, Clerk, effective December 26, 2020. Pam is retiring after twenty-five years of service with the library. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb.

2020:092

Records Retention: none

Strategic Planning: none

Communications:

Mrs. Legg advised that the library received a letter from the North Canton City Schools recommending the reappointment of Mr. Brent Fatzinger to the North Canton Public Library Board of Trustees.

Old Business:

Mrs. Legg presented the Internet Safety & Acceptable Use Policy (attached). The purpose of this is to pursue CIPA 2021 compliance and be eligible for funding via Erate.

Mr. Harris moved and Mr. Fatzinger seconded to approve the Internet Safety and Acceptable Use Policy, as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb. 2020:093

Mrs. Legg presented the Telework Policy which provides staff with several choices of library related projects to do while quarantined and working from home. In addition, it allows for managers to flex their schedule to work from home a couple of days per week even after the pandemic.

Mr. Fatzinger moved and Mr. Harris seconded to approve the Telework Policy, as attached. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb. 2020:094

New Business: none

Staff Presentation: none

Public Presentation: none

Next Meeting:

Mr. Griffith moved and Mr. Fatzinger seconded to schedule the January organizational and regular board meeting for Monday, January 18, 2021 at 4:30 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb. 2020:095

Executive Session

Mr. Griffith moved and Mr. Streb seconded to adjourn to executive session at 5:13 p.m. to consider the following: 2020:096

- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

Roll Call Vote: Mrs. Beinlich, Yes; Mr. Fatzinger, Yes; Mr. Griffith, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Absent; Mrs. Pellegrino, Absent; and Mr. Streb, Yes.

Return to regular session at 5:16 p.m.

Pandemic MOU #4:

Mr. Fatzinger moved and Mr. Griffith seconded to enter into the attached Memorandum of Understanding with the Ohio Association of Public School Employees OAPSE/AFSCME AFL-CIO and OAPSE Local 15. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb. 2020:097

Adjournment:

Mr. Harris moved and Mr. Streb seconded to adjourn the regular meeting at 5:19 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, and Mr. Streb. 2020:098

Megan Pellegrino, President

Bryan Harris, Secretary