

The Board of Trustees of the North Canton Public Library held its Organizational Meeting on Monday, January 20, 2020, at the Library. Mrs. Pellegrino called the meeting to order at 4:35 p.m. with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Pellegrino, Mr. Streb and Board Member Elect, Sarah Mallamaci. Staff: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Keri Burick and Christina Weyrick.

Mr. Griffith, Notary Public, administered the Oath of Office to Mrs. Sarah Mallamaci. Last month the North Canton City Schools Board of Education approved the appointment of Mrs. Sarah Mallamaci to the North Canton Public Library Board of Trustees for a term which shall run from January 1, 2020 through December 31, 2026.

**Mrs. Pellegrino moved and Mrs. Beinlich seconded** to accept and close the nominations for the Election of Officers for 2020 as follows: President – Megan Pellegrino, Vice President – Nancy Beinlich and Secretary – Bryan Harris. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb. 2019:001

The Oath of Office was administered to Megan Pellegrino, Nancy Beinlich and Bryan Harris by Notary Public, Mr. Griffith.

**Mr. Streb moved and Mr. Harris seconded** to reappoint Kelly J. Boggs as Fiscal Officer for the year 2020 at an hourly rate of \$30.54. (Note: rate was approved by the Board in August 2019). Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb. 2019:002

**Mr. Griffith moved and Mr. Fatzinger seconded** to reappoint Stephanie Shaffer as Deputy Fiscal Officer for the year 2020 at an hourly rate of \$16.23. (Note: rate was approved by the Board in August 2019). Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb. 2019:003

**Mr. Griffith moved and Mrs. Beinlich seconded** to set the fiscal officer's bond at \$100,000 and set the deputy fiscal officer's bond at \$25,000. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb. 2019:004

The Oath of Office was administered to Kelly Boggs and Stephanie Shaffer by Mr. Griffith.

**Mr. Fatzinger moved and Mr. Streb seconded** to set the time and date of Board of Trustees regular meetings for the third Monday of each month at 4:30 p.m., with no 2019:005

meeting to be held in February. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

The Board members agreed to the following new Committee assignments for 2020:

Art:	Mr. Harris*, Mrs. Mallamaci
Building:	Mr. Harris*, Mr. Streb, Mrs. Mallamaci, Mr. Fatzinger
Budget & Finance:	Mr. Griffith*, Mrs. Beinlich, Mr. Fatzinger
Records Retention:	All Board members and Fiscal Officer
Personnel:	Mrs. Beinlich*, Mr. Griffith, Mr. Fatzinger
Nominating:	Mr. Fatzinger, Mrs. Beinlich, Mrs. Mallamaci
Strategic Planning:	Mrs. Beinlich*, Mr. Harris, Mr. Streb
Negotiating:	Mr. Streb*, Mr. Griffith

**AD HOC COMMITTEE:**

Administrative: Mr. Griffith\*, Mr. Streb

\* indicates chairperson

Board President is Ex-officio of all standing committees.

**Mrs. Beinlich moved and Mr. Harris seconded** to adjourn the 2020 Organizational Meeting at 5:01p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2019:006

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, January 20, 2020, at the Library, immediately following the Organizational Meeting. Mr. Fatzinger called the meeting to order at 5:01 p.m., with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb. Staff: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Keri Burick and Christina Weyrick.

Mrs. Pellegrino asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Harris moved and Mr. Griffith seconded** to approve the agenda for the regular meeting of the Board of Trustees on January 20, 2020. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2019:007

Mrs. Pellegrino asked if there were any corrections to the minutes presented from the December 16, 2019 meeting. There were none.

**Mrs. Beinlich moved and Mr. Griffith seconded** to approve the minutes of the December 16, 2019 meeting. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2019:008

**Report of the Fiscal Officer:**

Mrs. Boggs reviewed the Fiscal Officer's Report and the December 2019 financial reports (copies attached). The cash balance in all funds at the end of December was \$2,181,585. The unencumbered appropriation balance in all funds at the end of December was \$435,967. The month-to-date and year-to-date revenues in all funds were \$133,452 and \$3,324,969, respectively. The month-to-date and year-to-date expenses for all funds were \$374,056 and \$3,735,724, respectively. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). The unaudited Annual Financial Report for the year ended December 31, 2019 was presented. (Copy attached.)

GIFTS - Mrs. Boggs reported the following gifts were received during the month of December 2019.

Memorial & Gift Fund:

- John Bruce Alexander donated \$20, a percentage of sales of artwork at the Main St. Festival, for gallery use.
- The W. Henry Hoover Fund donated \$5,000, purpose unspecified.
- Paula Weisberger donated \$25 in memory of Don Barrett.

**Mr. Griffith moved and Mr. Fatzinger seconded** to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2019:009

**Report of the Director:**

Mrs. Lang reported on the Statistics for December 2020 along with her Director's report (attached).

Mrs. Lang also reported that the Stark Country Directors met to discuss the PLF formula which is reviewed every five years.

## Committee Reports:

### Art:

The upcoming shows at the Little Art Gallery will be "Artwork from the Classroom" with the following scheduled showings:

Primary/Preschool will run from January 30, 2020 through February 9, 2020 with an opening reception held January 30, 2020 from 5:00 to 7:00 p.m.

Intermediate will run from February 13-23, 2020 with an opening reception held February 13, 2020 from 5:00 to 7:00 p.m.

Middle will run from February 27, 2020 through March 8, 2020 with an opening reception held February 27, 2020 from 5:30 to 7:00 p.m.

High will run from March 12-22, 2020 with an opening reception held March 12, 2020 from 5:30 to 7:00 p.m.

### Building:

Mrs. Lang reported that the system balancing is underway by Johnson Controls, and the punch list is not yet complete. The exhaust fan is not working in the Art storage room. The façade project is suspended until spring of 2020. The roof project is complete, there are no leaks, and payments are complete.

Budget & Finance: none

### Personnel:

**Mr. Fatzinger moved and Mr. Streb seconded** to accept the resignation of Kathryn Cancelliere, Librarian, effective, January 25, 2020. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2019:010

Strategic Planning: none

Nominating: none

Negotiating: none

### Records Retention:

The next scheduled Records Retention meeting will be March 16, 2020 at 4:30 p.m. to be followed by the Regular Board Meeting.

Communications: none

Old Business:

Mrs. Lang reported on the Stark County Imagination Library with the Stark Country District Library selected to be the Fiscal Agent.

**Mr. Fatzinger moved and Mr. Harris seconded** to enter into the attached Memorandum of Understanding with the Stark County District Library to offer the Stark County Imagination Library. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2019:011

New Business: none

Staff Presentation: none

Public Presentation: none

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, March 16, 2020 immediately following the Records Retention Committee meeting that commences at 4:30 p.m.

**Executive Session:**

**Mr. Griffith moved and Mr. Streb seconded** to adjourn to Executive Session at 5:46 p.m. to consider the appointment, employment, and compensation of a public employee. Roll call vote: Mrs. Beinlich, yes; Mr. Fatzinger, yes, Mr. Griffith, yes; Mr. Harris, yes; Mrs. Mallamaci, yes; Mrs. Pellegrino, yes; and Mr. Streb, yes.

2018:012

**Mr. Streb moved and Mrs. Beinlich seconded** to return to regular session at 6:26 p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino and Mr. Streb.

2018:013

**Adjournment:**

**Mr. Streb moved and Mr. Griffith seconded** to adjourn the regular meeting at 6:27 2019:014  
p.m. Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Griffith, Mr. Harris, Mrs. Mallamaci, Mrs.  
Pellegrino and Mr. Streb.

---

Megan Pellegrino, President

---

Bryan Harris, Secretary