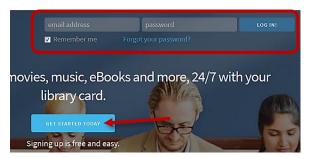
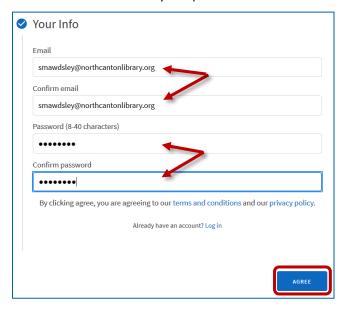
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Start by going to **hoopladigital.com**. (Accounts can be created in the Hoopla Digital app as well.) Click on **GET STARTED TODAY** in the blue box to begin the sign up process. (When you return to Hoopla, enter your email address and password at the top right and click **LOG IN!** Check the **Remember me** box underneath for Hoopla to remember your log in.)

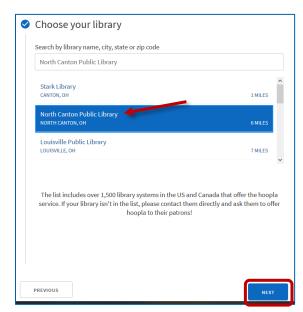
1. Enter your email and then confirm it in the next box. Do the same for your password. Click **AGREE**.



3. Enter your **Library card** number with no spaces and your **Pin**. Click **SIGN ME UP**.



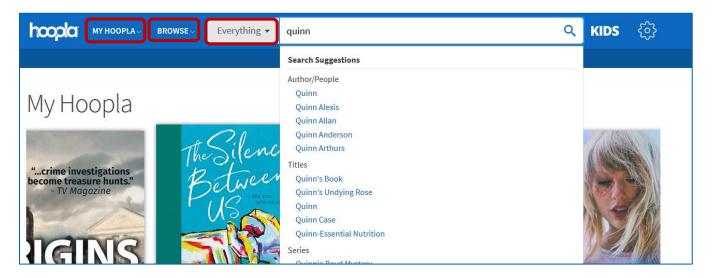
2. Select North Canton Public Library and then click NEXT.



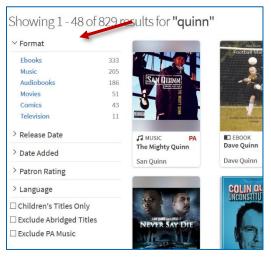
4. Click **DONE** and you're ready to start looking for items to check out!

Thanks for signing up. Here's some information about
hoopla so you know what to expect.
If you need any help using hoopla, please call us at 330.499.4712 and we'd be happy to assist you.
DONE

Computer Browser (and general information)



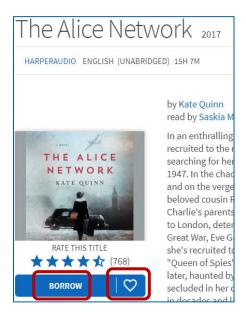
At the top left **MY HOOPLA** provides access to a list of items you have Currently Borrowed, your Favorites, and your borrowing History. To find items, either **BROWSE** the different formats by options such as **Popular** and **Categories**, or look for items by a specific author (actor, musician), title, or keyword in the search box. Hoopla autofills as you type, so when what you are searching for appears, click on it from the **Search Suggestions** list. The default search is for **Everything**, but the pulldown menu allows you to change the format.

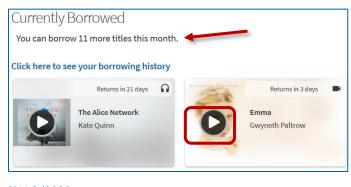


Results can be filtered in multiple ways using the expandible menus on the left side.

Once you find an item

that interests you, click the cover to see more about it. If you want the item now, select BORROW. Alternatively, choose the heart icon to add it to Favorites.

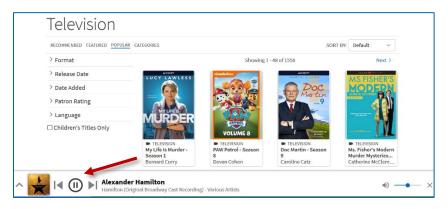


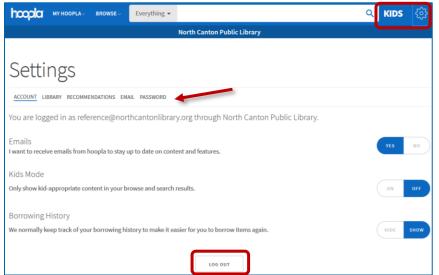


Once an item is borrowed, access it under Currently Borrowed. Click the **Play** icon to start enjoying the item, or click anywhere else on the item to be taken to its record. This is also where you can find out how many more items you can check out in the month

Listen to **music** and audiobooks you have checked out in the player at the bottom of the screen while you look for other items.

One thing to keep in mind about **TV** checkouts—each episode checks out separately and counts towards your 15 items for the month.



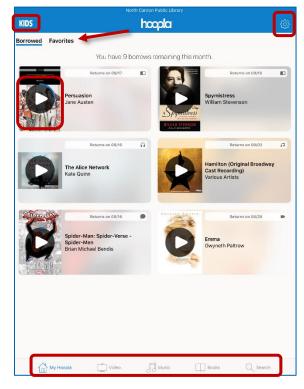


To the right of the search box, click **KIDS** to turn on Kids Mode, so only kid-friendly items appear. (You remain in Kids Mode until you click KIDS again.) Next to that is a **gear icon** for Settings. Come here to check your Borrowing History, update your PASSWORD, and find other ACCOUNT information. Go into RECOMMENDATIONS and set taste preferences to get more accurate recommendations for things you might enjoy. **LOG OUT** at the bottom of the screen.

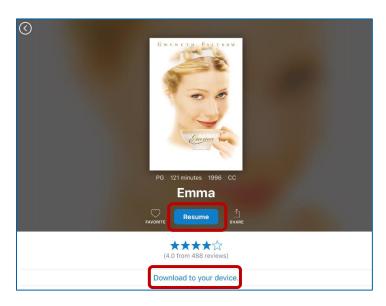
iOS (Apple) App

The iOS app (here shown on an iPad), allows access to the Settings, including Log Out, under the **gear icon** in the top right, with **KIDS** mode accessible at the top left. (You remain in Kids Mode until you click KIDS again.) Below that, see **Borrowed** items or **Favorites** by tapping the desired word. The other navigation options are at the bottom of the screen. **My Hoopla** shows items currently checked out. **Video** takes you to a screen where you can browse Television and Movies. **Music** allows you to browse albums by genre. **Books** contains ebooks, eaudio, and comic selections. You can also **Search** for a title or personal name.

To enjoy a Currently Borrowed item, simply tap the **Play** icon on the item's cover, or tap anywhere else on the item to be taken to its record.



When viewing the item record, you can tap **Play/Resume** to stream the item over an internet connection. To enjoy the item offline, select **Download to your device**. Ebooks are relatively small and download quickly and take up little space, while audiobooks and videos are larger files. If you do nothing, at the end of the loan period, the item is removed from your Currently Borrowed list and deleted from your device. But if you wish to remove a downloaded item early, select **Tap to delete**, which replaces Download to your device.



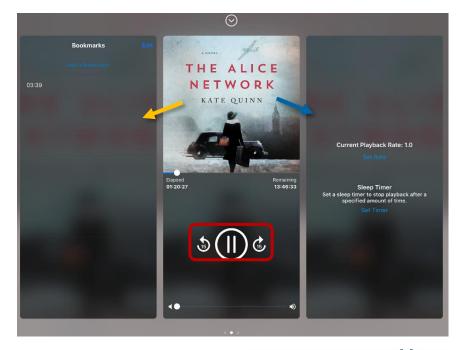
Preface

Vera Atkins was the brilliant, highly effective leader of a select group who fought in secrecy against the Nazis in occupied Europe after the fall of France in 1940. These brave young men and women had volunteered for Special Operations Executive (SOE), improvised at this time of greatest peril by Winston Churchill, the last hope of a country whose leaders he had tried for years to awaken to the growing danger of Nazi Germany. Long out of office, he suddenly—"almost too late," he remarked—became prime minister on May 10, 1940, at which point he had to confront those in Whitehall who sought to appease Hitler and make a separate peace. Even loyal staff officers in the War Office of Churchill's government resented the secrecy surrounding SOE and feared that its agents' violent actions against the enemy were incompatible with democratic traditions, "offending international law and the concept of habeas corpus." To these niceties, the utterly pragmatic Churchill responded

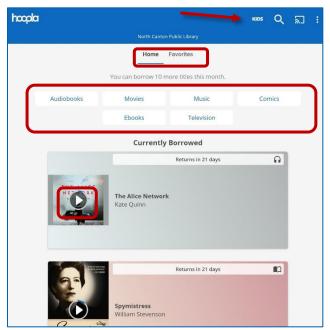
The video player is fairly standard, with obvious Play/Pause options and toggle to full screen in the top left. Flip through comics like other books (tap right to move forward a page, left to go back a page), with the additional option to double tap in the middle to enlarge individual panels. To reveal the options and settings in an ebook, tap the center of the screen. The **X** at the top left exits the book. The

icons from left to right add a **Bookmark**, open the **Table of Contents**, change the **font** size, and **search** the book for a specific word or phrase.

For audiobooks and music, the player has three screens. The main screen shows what is playing and allows you to Play/Pause and skip forward and backward. **Swiping right** on an audiobook allows you to change the playback speed and set a sleep timer. For music, toggle between Repeat Off/On and Shuffle Off/On. Swiping left on an audiobook allows you to add and view bookmarks. (Some books also include a Chapter list.) For music, swipe left for a track list. Turning a larger screen to Landscape allows you to see all screens at once.



Android

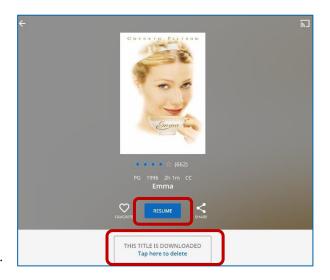


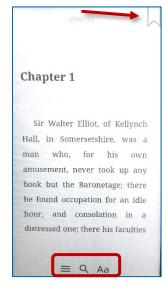
The app for Android (shown here on a Samsung tablet), has the Settings under the **three-dot** menu at the top right next to the **Chromecast** icon, **Search** icon (magnifying glass), and the **KIDS** mode option. (You remain in Kids Mode until you click KIDS again.) At the top center, choose either **Home**, where you can browse for new items and view **Currently Borrowed** items, or view **Favorites**. Below Home and Favorites, Browse for items by format.

To enjoy a Currently Borrowed item, simply tap the **Play** icon on the item's cover, or tap anywhere else on the item to be taken to its record.

When viewing the item record, you can tap

Play/Resume to stream the item over an internet connection. To enjoy the item offline, select Tap here to Download just below Play/Resume (not shown). Ebooks are relatively small and download quickly and take up little space, while audiobooks and videos are larger files. If you do nothing, at the end of the loan period, the item is removed from your Currently Borrowed list and deleted from your device. But if you wish to remove a downloaded item early, select Tap here to delete, which replaces Tap here to Download.



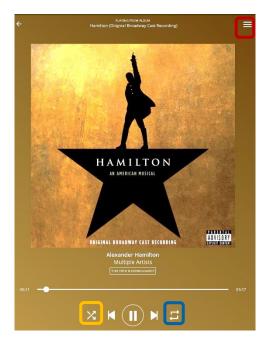


The video player is fairly standard, with obvious Play/Pause options revealed by tapping the center of the screen. The video player will automatically rotate to landscape and full screen. Flip through comics like other books (tap right to move forward a page, left to go back a page), with the additional option to double tap in the middle to enlarge individual panels. (A single tap gives you the option to CLOSE in the top right.) To reveal the options and settings in an ebook, tap the center of the screen. **Bookmark** the current page in the top right, or view the **Table of Contents**, **Search**, and change the **font** size in the bottom center. Exit the book using the device's back button.

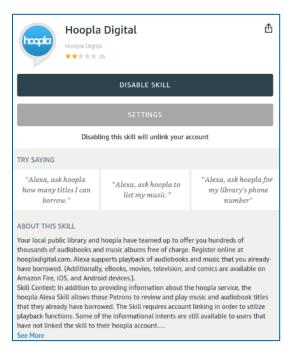


When listening to an audiobook, tap the center of the screen to reveal the options to Add and View **Bookmarks**, **Change Playback Speed**, and **Set Sleep Timer**.

The music player has the **Shuffle** and **Repeat** options on either side of Back, Play/Pause, and Forward. Tap the three-line **menu** in the top right for a track list.



Alexa



Audiobooks and music can also be played on newer Amazon Echo devices. Add the Hoopla Skill to your Alexa app, and then speak commands to the Echo, such as "Alexa, ask Hoopla to play my audiobook." You will need to link your Hoopla account in the Skill app.

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