

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, August 19, 2019, at the Library. Mr. Fatzinger called the meeting to order at 5:07 p.m., with the following members present: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb. Absent: Mrs. Baxter; Mr. Harris and Mrs. Pellegrino. Staff present: Sandra Lang, Kelly Boggs and Stephanie Shaffer.

Mr. Fatzinger asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Griffith moved and Mr. Streb seconded to approve the agenda for the regular meeting of the Board of Trustees on August 19, 2019. Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb.

2019:047

Mr. Fatzinger asked if there were any corrections to the minutes presented from the June 17, 2019 regular meeting and the July 8, 2019 special meeting. There were none.

Mr. Griffith moved and Mrs. Beinlich seconded to approve the minutes of the June 17, 2019 regular meeting and the July 8, 2019 special meeting. Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb.

2019:048

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for June and July 2019 (copies attached). The cash balance in all funds at the end of July was \$3,700,113. In June month to date and year to date revenues in all funds were \$140,393 and \$2,081,644 respectively. In July month to date and year to date revenues in all funds were \$397,756 and \$2,479,400, respectively. In June month to date and year to date expenses for all funds were \$180,181 and \$1,196,318 respectively. In July month to date and year to date expenses for all funds were \$175,310 and \$1,371,628, respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the months of June and July. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gift was received during the month of July.

Memorial & Gift Fund

- Ann Cranor donated \$100 for gallery use for May Show sales

Permanent Improvement Fund

- The North Canton Library Association donated \$43,519.94 from investment proceeds

Mrs. Beinlich moved and Mr. Griffith seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb. 2019:049

Report of the Director:

Mrs. Lang reported on the Statistics for June and July 2019, along with her Director's report (attached).

Committee Reports:

Art:

Mr. Fatzinger reported that the Permanent Collection items will be exhibited when possible through the end of the renovation projects.

Building:

Mr. Fatzinger reported on the July 8, 2019 Committee Meeting minutes.

Budget & Finance:

Mr. Fatzinger reported on the July 13, 2019 Committee Meeting minutes.

Mr. Griffith moved and Mr. Streb seconded to approve the 2020 Tax Budget as attached. Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb. 2019:050

Personnel:

Mrs. Beinlich moved and Mr. Streb seconded to approve the following personnel changes:

- Hire Nicholas Zifer, System Administrator, effective July 8, 2019, at an hourly rate of \$22.12
- Hire Jessica Erin Jones, Page, effective August 12, 2019, at an hourly rate of \$9.40
- Hire Cecilia Aguirre, Page, effective August 12, 2019, at an hourly rate of \$8.55
- Accept the resignation of Camilla Boston, Page, effective August 9, 2019
- Accept the resignation of Max Shumaker, Page, effective August 13, 2019

- Accept the resignation of Sarah Pollard, Page, effective August 23, 2019
 - Accept the change in status of Edyta Metz from a regular part-time Library Associate to a variable part-time Library Associate, effective August 25, 2019
- Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb.

2019:051

Strategic Planning: N/A

Nominating: N/A

Negotiating: N/A

Records Retention: N/A

Communications: N/A

Old Business: N/A

New Business: N/A

Staff Presentation: N/A

Public Presentation: N/A

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be September 16, 2019 at 4:30 p.m.

Executive Session:

Mr. Griffith moved and Mrs. Beinlich seconded to adjourn to Executive Session at 5:15 p.m. to consider the compensation of public employees. 2018:052

Roll call vote: Mrs. Baxter, Absent; Mrs. Beinlich, yes; Mr. Fatzinger, yes; Mr. Griffith, yes; Mr. Harris, Absent; Mrs. Pellegrino, Absent; and Mr. Streb, yes.

Mr. Griffith moved and Mr. Streb seconded to return to regular session at 5:27 p.m. 2018:053

Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb.

2018:054

Mrs. Beinlich moved and Mr. Streb seconded to approve new hourly rates for management employees, effective July 14, 2019, as recommended by Director Sandra Lang and the Personnel Committee, as follows:

Keri Burick	Outreach Services Manager	23.36
Jamie Macris	Children's Manager	22.47
Nancy Myers	Head of Circulation	19.01
Stephanie Shaffer	Deputy Fiscal Officer (30 hrs/wk)	16.23
Anne Weissfeld	Technical Services Manager	24.41
Christina Weyrick	Community Relations Manager	22.68
Nick Zifer	System Administrator	22.78

And to approve hourly rates for the Fiscal Officer and Director, effective July 14, 2019, as recommended by the Personnel Committee, as follows:

Sandra Lang	Director	41.35
Kelly Boggs	Fiscal Officer	30.54

Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb.

Adjournment:

Mrs. Beinlich moved and Mr. Streb seconded to adjourn the regular meeting at 5:29 p.m. Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Griffith and Mr. Streb. 2019:055

Brent Fatzinger, President

Julie Baxter, Secretary