

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, May 20, 2019, at the Library. Mr. Fatzinger called the meeting to order at 4:34 p.m., with the following members present: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb. Absent: Mr. Griffith and Mr. Harris. Staff present: Sandra Lang, Kelly Boggs, Stephanie Shaffer and Christina Weyrick.

Mr. Fatzinger asked if there were any changes to the meeting agenda as presented. There were none.

**Mrs. Baxter moved and Mrs. Beinlich seconded** to approve the agenda for the regular meeting of the Board of Trustees on May 20, 2019. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb.

2019:022

Mr. Fatzinger asked if there were any corrections to the minutes presented from the April 15, 2019 meeting. There were none.

**Mr. Streb moved and Mrs. Pellegrino seconded** to approve the minutes of the April 15, 2019 meeting. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb.

2019:023

### **Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for April 2019 (copies attached). The cash balance in all funds at the end of April was \$2,678,732. In April month to date and year to date revenues in all funds were \$248,637 and \$908,367, respectively. In April month to date and year to date expenses for all funds were \$166,629 and \$821,975, respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the month of April. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of April.

### Memorial & Gift Fund

- On 4/9/19, Professor Young donated \$20 as reimbursement for class supplies.
- On 4/15/19, Commercial & Savings Bank donated \$1,000 for sponsorship of Family Film Fridays.

**Mrs. Baxter moved and Mrs. Beinlich seconded** to accept the gifts listed above with much appreciation. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb. 2019:024

### **Report of the Director:**

Mrs. Lang reported on the Statistics for April 2019, along with her Director's report (attached).

### **Committee Reports:**

#### Art:

The current show is the 77th Annual May Show which will run through June 1, 2019. The next show, when space is available due to the renovation project, will be from the library's Permanent Collection.

#### Building:

Mr. Streb reported on the April 22, 2019 and May 6, 2019 Committee Meeting minutes.

**Mr. Streb moved and Mrs. Baxter seconded** to approve a contract with Standard Plumbing & Heating Co. in the amount of \$830,718 for the HVAC Upgrade Project, including the alternate bid for boiler replacement, and to authorize the Fiscal Officer to sign the Contract. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb. 2019:025

**Mr. Streb moved and Mrs. Pellegrino seconded** to approve the attached design proposal from Taylor Consulting Group for the North Canton Public Library Façade Repair Project in an amount not to exceed \$26,500. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb.

**Mrs. Beinlich moved and Mr. Streb seconded** to appoint Kelly Boggs, Fiscal Officer, as Prevailing Wage Coordinator for Façade Repair Project, as required by the Ohio Revised Code. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb.

2019:027

Budget & Finance:

**Mrs. Baxter moved and Mr. Streb seconded** to amend the 2019 Permanent Appropriation, as attached. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb.

2019:028

Personnel: N/A

Strategic Planning: N/A

Nominating: N/A

Negotiating: N/A

Records Retention: N/A

Communications:

Mrs. Lang reported on the letter received from Scott Oelslager, State Representative, congratulating the library for being recognized as North Canton's Character Counts! Organization of Character.

Mrs. Lang also reported on the letter from the Ohio Genealogical Society thanking the library for the donation of several North Canton High School and Hoover High School yearbooks.

Old Business: N/A

New Business: N/A

Staff Presentation: N/A

Public Presentation: N/A

**Next Meeting:**

The next Building Committee meeting of the North Canton Public Library Board of Trustees is scheduled to be June 3, 2019 at 4:30 p.m. followed by a Special Board meeting.

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be June 17, 2019 at 4:30 p.m.

**Adjournment:**

**Mrs. Baxter moved and Mr. Streb seconded** to adjourn the regular meeting at 5:05 p.m. Ayes: Mrs. Baxter; Mrs. Beinlich; Mr. Fatzinger; Mrs. Pellegrino and Mr. Streb.

2019:029

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Brent Fatzinger, President

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Julie Baxter, Secretary