

The Board of Trustees of the North Canton Public Library held a Records Commission Meeting on Monday, March 18, 2019, at the Library. Mr. Fatzinger called the meeting to order at 4:35 p.m., with the following members present: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino. Absent: Mrs. Baxter, Mr. Griffith and Mr. Streb. Staff present: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Keri Burick, Christina Weyrick, Carolyn McBee and Camilla Boston. Guest: Paul Beinlich.

Mrs. Boggs reported on the Certificate of Records Disposal For Records Not Requiring Form RC-3. The Record Retentions vote was then handled at the regular meeting of the Board of Trustees that followed.

The meeting adjourned at 4:37 p.m.

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, March 18, 2019, at the Library. Mr. Fatzinger called the meeting to order at 4:37 p.m., with the following members present: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino. Mr. Streb arrived at 4:39 p.m. Absent: Mrs. Baxter and Mr. Griffith. Staff present: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Keri Burick, Christina Weyrick, Carolyn McBee and Camilla Boston. Guest: Paul Beinlich.

Mr. Fatzinger asked if there were any changes to the meeting agenda as presented. There were none.

Mrs. Pellegrino moved and Mr. Harris seconded to approve the agenda for the regular meeting of the Board of Trustees on March 18, 2019. Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino.

2019:012

Mr. Fatzinger asked if there were any corrections to the minutes presented from the January 21, 2019 meeting. There were none.

Mr. Harris moved and Mrs. Pellegrino seconded to approve the minutes of the January 21, 2019 meeting. Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris and Mrs. Pellegrino.

2019:013

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for January and February, 2019 (copies attached). The cash balance in all funds at the end of February was \$2,732,571. In January, month to date revenues in all funds were \$170,343. In January month to date expenses for all funds were \$260,061. In February, month to date and year to date revenues in all funds were \$384,201 and \$554,544, respectively. In February, month to date and year to date expenses for all funds were \$154,253 and \$414,314, respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the months of January and February. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the months of January and February.

Memorial & Gift Fund

- Friends of the North Canton Public Library donated \$15,400 to be used for programming, community events and periodicals during 2019. Additionally, the Friends have agreed to directly pay \$2,200 in speakers' fees.
- A bequest of \$1,080.54 was received from the estate of Robert E. Johnson.
- Nancy Stewart Matin donated \$345.00, a portion of gallery sales.
- North Canton Book Club donated \$50 in honor of Susan Wagner.
- Commercial & Savings Bank donated \$500 in sponsorship of the How-to-Festival.

Permanent Improvement Fund –

- The North Canton Library Association donated \$38,189.14 from investment proceeds.

Mrs. Pellegrino moved and Mr. Harris seconded to accept the gifts listed above with much appreciation.

2019:014

Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris, Mrs. Pellegrino and Mr. Streb.

Report of the Director:

Mrs. Lang reported on the Statistics for January and February 2019, along with her Director's report (attached).

Mrs. Lang reported on the following items concerning the renovation project:

- NCLA to work on the process of the donation.
- Updates from PTA are pending.
- School Administration to advise classroom availability at the Portage Street School in the event we need additional space.

Mrs. Lang will be attending Legislative Day. The current PLF is 1.68%, and OLC is advocating for 2.2%

Committee Reports:

Art:

The current show is Art from the Classroom: High School which is held through March 24, 2019.

The upcoming show is the 77th Annual May Show which will be held from April 28 through June 1, 2019. The opening reception will be held Sunday, April 28, 2019 from 5:30 to 7:30 p.m.

Building:

The February 21, 2019 Committee Meeting Minutes were presented with no further updates.

Budget & Finance: N/A

Personnel: N/A

Strategic Planning: N/A

Nominating: N/A

Records Retention:

Mr. Streb moved and Mrs. Beinlich seconded to approve the attached Certificate of Records Disposal for Records Not Requiring Form RC-3. 2019:015
Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris, Mrs. Pellegrino and Mr. Streb.

Communications: N/A

Old Business:

The Oath of Office for the Board Secretary was tabled.

New Business:

Mrs. Pellegrino moved and Mr. Streb seconded to permit the Friends of the Little Art Gallery to hold a private reception and serve alcohol, at no charge to the guests, for the May Show opening on April 28, 2019 from 5:30 to 7:30 p.m., in accordance with the legal opinion previously provided by the Stark County Prosecutor. 2019:016
Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris, Mrs. Pellegrino and Mr. Streb.

Staff Presentation: N/A

Public Presentation:

Ms. Camilla Boston presented on her Youth in Action Grant Report with an introduction provided by Mr. Paul Beinlich of Character Counts.

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, April 15, 2019 at 4:30 p.m.

Adjournment:

Mr. Streb moved and Mrs. Pellegrino seconded to adjourn the regular meeting at 5:07 p.m.

Ayes: Mrs. Beinlich; Mr. Fatzinger; Mr. Harris, Mrs. Pellegrino and Mr. Streb.

Brent Fatzinger, President

Julie Baxter, Secretary