

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, November 19, 2018, at the Library. Mr. Fatzinger called the meeting to order at 4:32 p.m., with the following members present: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb. Absent: Mrs. Beinlich and Mr. Griffith. Staff: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Keri Burick, and Christina Weyrick.

Approval of Agenda:

Mr. Fatzinger asked if there were any changes to the meeting agenda as presented. An Executive Session was needed.

Mrs. Baxter moved and Mr. Harris seconded to approve the agenda for the regular meeting of the Board of Trustees on November 19, 2018 with the addition of an Executive Session.

2018:076

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Minutes of Previous Meeting:

Mr. Fatzinger asked if there were any corrections to the minutes presented from the October 15, 2018 meeting. There were none.

Mr. Streb moved and Mr. Harris seconded to approve the minutes of the October 15, 2018 regular meeting.

2018:077

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Summary of Financial Information for October 2018. The cash balance in all funds at the end of October was \$2,683,011. Monthly and year-to-date revenues in all funds were \$113,319 and \$2,094,930 respectively. Monthly and year-to-date expenses for all funds were \$188,394 and \$1,821,077 respectively. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gift was received during the month of October.

Memorial & Gift Fund

- On 10/31/18, Logan Sports, Inc. donated \$50 in memory of Marion Sumser.

Mr. Streb moved and Mrs. Pellegrino seconded to accept the gift listed above with much appreciation.

2018:078

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Mrs. Boggs also reported that the library has been named as a beneficiary in the Will of Janet Daily to receive 15% of her residuary estate.

Report of the Director:

Mrs. Lang reported on the Statistics for October 2018, along with her Director's report (attached).

Mrs. Lang also reported on the following items:

- The addition of Creative Bug (through Joann Fabric) which offers online craft classes and workshops.
- In Our Town the Art for Animals December 1 fundraiser was featured, and the teen advisory board was a participant.
- Christina Weyrick has been nominated for this year's Tree Lighting event.

Committee Reports:

Art:

The current show is My Vermeers: A Tribute, by Frank Dale, honoring Johannes Vermeer 1632-1675. The show runs from November 8, 2018 through December 9, 2018.

The upcoming show is Walk on the Wild Side: A Friends of the Little Art Gallery Tribute to Nancy Stewart Matin. The show runs from December 13, 2018 through January 20, 2019. The Opening reception is December 13, 2018 from 5:30 p.m. to 7:30 p.m.

Building:

Mr. Streb moved and Mrs. Pellegrino seconded to appoint Kelly Boggs, Fiscal Officer, as Prevailing Wage Coordinator for the HVAC/Roof Replacement Project, as required by the Ohio Revised Code.

2018:079

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Budget & Finance: N/A

Personnel:

Mrs. Baxter reported that the committee met at 4:00 pm on November 19, 2018 to discuss the Director and Fiscal Officer evaluations.

Mrs. Baxter moved and Mrs. Pellegrino seconded to approve the following personnel change:

- Accept the resignation of Delores Brubaker, variable part-time Page, 2018:080 effective October 31, 2018, with 23 years of service.

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Strategic Planning: N/A

Nominating: N/A

Negotiating: N/A

Records Retention: N/A

Communications:

The North Canton City Schools Board of Education has approved the re-appointment of Megan Pellegrino to the North Canton Public Library Board of Trustees from January 1, 2019 through December 31, 2025.

Old Business: N/A

New Business: N/A

Staff Presentation: N/A

Public Presentation: N/A

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be December 17, 2018 at 4:30 p.m.

Executive Session:

Mr. Streb moved and Mr. Harris seconded to adjourn to Executive Session at 4:52 p.m. regarding details relative to the security arrangements and emergency response protocols for a public body or public office.

2018:081

Roll call vote: Mrs. Baxter, yes; Mrs. Beinlich, absent; Mr. Fatzinger, yes; Mr. Griffith, absent; Mr. Harris, yes; Mrs. Pellegrino, yes; and Mr. Streb, yes.

Mr. Streb moved and Mrs. Pellegrino seconded to return to regular session at 5:28 p.m.

2018:082

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Adjournment:

Mrs. Pellegrino moved and Mrs. Baxter seconded to adjourn the regular meeting at 5:28 p.m.

2018:083

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Brent Fatzinger, President

Julie Baxter, Secretary