

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, March 19, 2018, at the Library. Mr. Fatzinger called the meeting to order at 4:30 p.m., with the following members present: Mr. Fatzinger; Mr. Harris; Mrs. Pellegrino and Mr. Streb. Mr. Griffith arrived at 4:37 p.m. and left at 5:04 p.m. Absent: Mrs. Baxter and Mrs. Beinlich. Staff present: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Christina Weyrick, Elizabeth Blakemore and Nancy Myers. Guest present: Amanda Smith.

Mr. Fatzinger asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Streb moved and Mrs. Pellegrino seconded to approve the agenda for the regular meeting of the Board of Trustees on March 19, 2018.
Ayes: Mr. Fatzinger; Mr. Harris; Mrs. Pellegrino and Mr. Streb.

2018:012

Mr. Fatzinger asked if there were any corrections to the minutes presented from the January 15, 2018 meeting. There was a minor correction involving resolution numbers.

Mrs. Pellegrino moved and Mr. Streb seconded to approve the minutes of the January 15, 2018 meeting as corrected.
Ayes: Mr. Fatzinger; Mr. Harris; Mrs. Pellegrino and Mr. Streb.

2018:013

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for January and February, 2018 (copies attached). The cash balance in all funds at the end of February was \$2,565,609. In January, month to date revenues in all funds were \$159,091. In January month to date expenses for all funds were \$199,444. In February, month to date and year to date revenues in all funds were \$394,658 and \$553,749, respectively. In February, month to date and year to date expenses for all funds were \$197,854 and \$397,297, respectively. Mrs. Boggs presented the investment reports and the lists of checks written for the months of January and February. The Fiscal Officer's reports for January and February, 2018 were accepted as presented to be filed for audit. Mrs. Boggs also presented the 2018 Public Library Fund reports. (Copies attached.)

GIFTS - Mrs. Boggs reported the following gifts were received during the months of January and February.

Memorial & Gift Fund

- On 1/2/18, Matthew, Jonathan & Michael Andrews donated \$150 in honor of Joan Andrews' 80th birthday
- On 1/9/18, the Friends of the North Canton Public Library donated \$14,100 for programs and periodicals. The Friends have also agreed to pay an additional \$3,100 directly to program presenters.
- On 2/16/18, the City of North Canton gave \$525, in sponsorship of shredding services for Earth Day.
- On 2/16/18, Friends of the Little Art Gallery donated \$128.09, for purchase of gallery opening supplies.
- On 2/22/18, the Leone family donated \$100 in memory of Virginia Kintz

Mr. Streb moved and Mrs. Pellegrino seconded to accept the gifts listed above with much appreciation.

2018:014

Ayes: Mr. Fatzinger; Mr. Harris; Mrs. Pellegrino and Mr. Streb.

Report of the Director:

Mrs. Lang reported on the Statistics for January and February 2018, along with her Director's report (attached). She advised that entertainment DVD's have decreased by 15% due to streaming, however, audible downloads have increased by 20%.

Mrs. Lang discussed the shift in modern libraries from transactional to relational which creates more value to the users. Patrons have become more interested in attending classes, book clubs etc.

Mrs. Lang reported on the 2017 State Library Statistics Report. The library will be required to provide statistics on outside groups using the library's meeting spaces for 2018.

Committee Reports:

Art:

The current show is "Art from the Classroom" (High School) which is held through March 25, 2018.

The upcoming show is the "76th Annual May Show" which will be held from April 30, 2018 through June 2, 2018. The opening reception will be held April 29, 2018 from 5:30 to 7:30 p.m.

Building:

Mr. Harris reviewed the March 13, 2018 Committee Meeting minutes regarding the Permanent Collection in the art storage room, HVAC system replacement and roof replacement. A Request for Qualifications will be drafted for review at a future Board meeting.

Budget & Finance: N/A

Personnel: N/A

Strategic Planning: N/A

Nominating: N/A

Records Retention:

The Board agreed with Mrs. Boggs' suggestion to hold the annual Records Retention meeting on Monday, April 16, 2018 at 4:30 p.m. with the Regular Board Meeting to follow.

Communications:

Mrs. Lang reviewed the letter we received from the North Canton Area Chamber of Commerce awarding the library the "Community Service" Award for commitment to enhancing the quality of life in our community. Keri Burick and Christina Weyrick will attend the Chamber's Annual Luncheon on March 22, 2018 to accept this award.

Mrs. Boggs reported on the Judy K. Cawthorne Trust with a specific distribution of \$5,000 to the library. The Board approved this gift to be placed in the library's Memorial and Gift fund, and the library ensured a thank you would be sent to the estate for this donation.

Old Business: N/A

New Business:

Mr. Griffith moved and Mrs. Pellegrino seconded to permit the Friends of the Little Art Gallery to hold a private reception and serve alcohol, at no charge to the guests, for the May Show opening on April 29, 2018 from 5:30 to 7:30 p.m., in accordance with the legal opinion provided by the Stark County Prosecutor. 2018:015
Ayes: Mr. Fatzinger; Mr. Griffith; Mr. Harris; Mrs. Pellegrino and Mr. Streb.

Mr. Streb moved and Mrs. Pellegrino seconded to approve the attached resolution regarding Authorized Signers for the Multibank Securities investment account. 2018:016
Ayes: Mr. Fatzinger; Mr. Griffith; Mr. Harris; Mrs. Pellegrino and Mr. Streb.

Staff Presentation: N/A

Public Presentation: N/A

Next Meeting:

The next meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, April 16, 2018. The Records Retention meeting will be held at 4:30 p.m. with the Regular Board meeting immediately following.

Executive Session:

Mr. Streb moved and Mrs. Pellegrino seconded to adjourn to executive session at 5:05 p.m. for the purpose of conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Roll call vote: Mrs. Baxter, Absent; Mrs. Beinlich, Absent; Mr. Fatzinger, yes; Mr. Griffith, Absent; Mr. Harris, yes; Mrs. Pellegrino, yes; and Mr. Streb, yes.

2018:017

Mr. Streb moved and Mrs. Pellegrino seconded to return to regular session at 5:19 p.m.

2018:018

Ayes: Mr. Fatzinger; Mr. Harris; Mrs. Pellegrino and Mr. Streb.

Adjournment:

Mr. Streb moved and Mrs. Pellegrino seconded to adjourn the regular meeting at 5:19 p.m.

2018:019

Ayes: Mr. Fatzinger; Mr. Harris; Mrs. Pellegrino and Mr. Streb.

Brent Fatzinger, President

Julie Baxter, Secretary