

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, December 18, 2017, at the Library. Mr. Streb called the meeting to order at 4:35 p.m. with the following members present: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb. Absent: Mrs. Beinlich. Staff: Kelly Boggs, Stephanie Shaffer, Keri Burick, and Christina Weyrick.

**Approval of Agenda:**

Mr. Streb asked if there were any changes to the meeting agenda as presented.

**Dr. Roden moved and Mr. Fatzinger seconded** to approve the agenda, as presented, for the regular meeting of the Board of Trustees on December 18, 2017. 2017:077

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

**Minutes of Previous Meeting:**

Mr. Streb asked if there were any corrections to the minutes presented from the November 20, 2017 meeting. There were none.

**Mr. Fatzinger moved and Mrs. Baxter seconded** to approve the minutes of the November 20, 2017 meeting. 2017:078

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

**Report of the Fiscal Officer:**

Mrs. Boggs reviewed the Summary of Financial Information for November 2017. The cash balance in all funds at the end of November was \$2,476,163. Monthly and year-to-date revenues in all funds were \$109,921 and \$2,181,803, respectively. Monthly and year-to-date expenses for all funds were \$156,037 and \$1,968,050, respectively. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS – Mrs. Boggs reported the following gifts received during the month of November.

Memorial & Gift Fund

- On 11/10/17, Frank & Gerry Chufar donated \$20 in memory of Donna Mae Kirkpatrick.
- On 11/15/17, Aimee & William Ek donated \$25 in memory of Judy Kay Willaman Cawthorne.

**Mrs. Baxter moved and Dr. Roden seconded** to accept the gifts listed above with much appreciation. 2017:079

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

### **Report of the Director:**

In the absence of Mrs. Lang, Mrs. Boggs, Fiscal Officer, reported on the Statistics for November 2017, along with the Director's report (attached).

### **Committee Reports:**

#### Art –

The current show is the "Permanent Collection 10-Year Retrospective" which is held 12/10/17 – 1/21/18. The opening reception was Sunday, 12/10/17, from 5:30 p.m. to 7:30 p.m.

The upcoming show is "Art from the Classroom" which will be held 2/1/18 – 3/25/18.

Elizabeth Blakemore has received positive feedback from her newspaper, radio and social media interviews for the "Permanent Collection 10-Year Retrospective".

#### Building –

Concern for repetitive damage to the railing in the patron parking lot was discussed as well as potential harm to patrons. Mr. Fonte will discuss options with Mrs. Lang.

#### Budget & Finance - none

#### Personnel –

**Mr. Fonte moved and Mrs. Pellegrino seconded** to approve the following personnel changes: 2017:080

- Accept resignation of Amanda Bresiger, Clerk, effective 12/3/17

- Accept resignation (retirement) of Dolores Albrecht, Clerk-Specialist, effective 1/27/18
- Promotion of JoAnn Simon from regular part-time Clerk to regular part-time Clerk-Specialist, effective 12/17/17, at an hourly rate of \$14.61.

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Strategic Planning – none

Nominating –

**Mrs. Pellegrino moved and Mr. Fonte seconded** to recommend to the North Canton City School Board that Bryan Harris be appointed as a member of the Library Board of Trustees, effective January 1, 2018 for the unexpired term ending December 31, 2022.

2017:081

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Records Retention – none

Communications –

The library received a copy of an EPA advisory approving the Current Conditions Report for the Maple Street Commerce property (Hoover facility). Included was the approval of the Construction Quality Assurance Plan authorizing them to begin construction on March 31, 2017. This letter was sent to us as the depository for public information for the Hoover facility.

Old Business – none

New Business – none

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, January 15, 2018 at 4:30 p.m.

**Adjournment:**

**Dr. Roden moved and Mr. Fonte seconded** to adjourn the regular meeting at 4:55 p.m. 2017:082

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

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Jude Streb, President

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Megan Pellegrino, Secretary