

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, November 20, 2017, at the Library. Mr. Streb called the meeting to order at 4:35 p.m. with the following members present: Mrs. Baxter, Mrs. Pellegrino, Dr. Roden, and Mr. Streb. Mr. Fatzinger arrived at 4:38 p.m. Absent: Mrs. Beinlich and Mr. Fonte. Staff: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Keri Burick, and Christina Weyrick.

Approval of Agenda:

Mr. Streb asked if there were any changes to the meeting agenda as presented.

Dr. Roden moved and Mrs. Baxter seconded to approve the agenda, as presented, for the regular meeting of the Board of Trustees on November 20, 2017. 2017:069

Ayes: Mrs. Baxter, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Minutes of Previous Meeting:

Mr. Streb asked if there were any corrections to the minutes presented from the October 16, 2017 meeting. There were none.

Mrs. Baxter moved and Mrs. Pellegrino seconded to approve the minutes of the October 16, 2017 meeting. 2017:070

Ayes: Mrs. Baxter, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Summary of Financial Information for October 2017. The cash balance in all funds at the end of September was \$2,522,279. Monthly and year-to-date revenues in all funds were \$156,472 and \$2,071,882, respectively. Monthly and year-to-date expenses for all funds were \$214,104 and \$1,812,013, respectively. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - none

Report of the Director:

Mrs. Lang reported on the Statistics for October 2017, along with her Director's report (attached).

Mrs. Lang received a letter from the One Book, One Community committee recognizing Elizabeth Blakemore, Keri Burick and Christina Weyrick for their efforts.

Mrs. Lang advised that Pat DeOrio will be presenting at Rotary on December 7 at 11:45 regarding the state grant. North Canton is embarking on a project to expand and upgrade three of its parks which would cost about \$6.1 million. The plan includes creating outdoor performance spaces, expanded parking, new pavilions and a large community playground.

Committee Reports:

Art –

Current Show: "Landscapes Lost and Found," Paintings and Drawings by Emily Vigil, through 12/3/17.

Upcoming Show: Permanent Collection 10-Year Retrospective, 12/10/17 – 1/21/18. Opening reception: Sunday, 12/10/17, from 5:30 p.m. to 7:30 p.m.

Building –

Mrs. Lang requested that the Building and Art committees set up a meeting to further discuss the HVAC in the Art Gallery's storage room. Marco Ciccarelli, an architect from Studio Techne Architects, is available for support.

Budget/Finance & Personnel –

Four issues were approved.

Dr. Roden moved and Mr. Fatzinger seconded to participate in the OhioCheckbook.com government transparency website program, sponsored by the Treasurer of the State of Ohio.

2017:071

Ayes: Mrs. Baxter, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Mrs. Baxter moved and Mr. Fatzinger seconded to close the Capital Art Fund, which is at a zero balance and no longer in use.

2017:072

Ayes: Mrs. Baxter, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Mr. Fatzinger moved and Dr. Roden seconded to approve and forward to the Stark County Auditor the 2018 Permanent Appropriation as attached.

2017:073

Ayes: Mrs. Baxter, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Mr. Fatzinger moved and Dr. Roden seconded to approve the following personnel changes: 2017:074

- Hire Jeana Brandle-Myers, variable part-time Page, effective November 6, 2017, at an hourly rate of \$8.15.
- Increase hours for Stephanie Shaffer, Deputy Fiscal Officer, from 20 to 30 hours per week, effective December 3, 2017, with no change in the hourly rate of pay.

Ayes: Mrs. Baxter, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Strategic Planning – none

Nominating –

Dr. Roden will be resigning from the Board effective December 31, 2017. Applicants are currently being reviewed for appointment to serve that remaining term which expires December 31, 2022.

Mr. Fonte's term expires December 31, 2017.

Mrs. Pellegrino moved and Mrs. Baxter seconded to recommend to the North Canton City School Board that Daniel Griffith be appointed as a member of the Library Board of Trustees, for the term beginning January 1, 2018 and ending December 31, 2024. 2017:075

Ayes: Mrs. Baxter, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Records Retention – none

Communications – none

Old Business – none

New Business – none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, December 18, 2017 at 4:30 p.m.

Adjournment:

Dr. Roden moved and Mrs. Pellegrino seconded to adjourn the regular meeting at 5:05 p.m.

2017:076

Ayes: Mrs. Baxter, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Jude Streb, President

Megan Pellegrino, Secretary