

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, October 19, 2015, at the Library. Mrs. Baxter called the meeting to order at 4:34 p.m., with the following members present: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mr. Shoup and Mr. Streb. Absent: Mrs. Pellegrino and Mr. Smetana. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick, Christina Weyrick and Nate Moran.

Mrs. Baxter asked if there were any changes or additions to the agenda. There were none.

Mr. Streb moved and Mr. Shoup seconded to approve the agenda for the regular meeting of the Board of Trustees on October 19, 2015. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mr. Shoup and Mr. Streb.

2015:056

Mrs. Baxter asked if there were any corrections to the minutes presented from the September 21, 2015, meeting. There were none.

Mr. Streb moved and Mr. Fatzinger seconded to approve the minutes of the September 21, 2015 meeting. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mr. Shoup and Mr. Streb.

2015:057

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for September, 2015 (copies attached). The cash balance in all funds at the end of September was about \$2,338,100.00. The unencumbered appropriation balance in all funds at the end of September was about \$783,100.00. In September, month to date and year to date revenues in all funds were about \$169,100.00 and \$1,928,400.00, respectively. In September, month to date and year to date expenses for all funds were about \$156,600.00 and \$1,534,100.00, respectively. Mrs. Boggs presented the investment reports for September and the list of checks written for the month of September. The Fiscal Officer's reports for September, 2015 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2015 Public Library Fund reports (copy attached).

GIFTS - Mrs. Boggs reported there were no gifts received during the month of September, 2015.

Report of the Director:

Mrs. Lang reported on the Statistics for September, 2015, along with her Director's report (attached).

Committee Reports:

Building – Mrs. Lang reported on the progress of the contractor’s proposal for the repair to the railing. The contractor had some concerns with cracks in the concrete as a result of a patron’s vehicle damaging and moving the railing.

Mr. Fonte said the contractor should include all possible costs of repairs in his proposal.

Mr. Fonte reported that Studio Techne Architects has provided a proposal for the Library’s Facilities Condition and Space Utilization Assessment. (Copy attached). Mr. Fonte explained that the proposal does address what we had asked of them and the fees for their services are reasonable.

Mr. Shoup indicated that he liked what he read in the proposal.

Mr. Fonte moved and Mr. Shoup seconded to accept the Proposed Consultant Work Program from Studio Techne for a Facility Assessment and Capital Improvement Program, and to enter into a contract with Studio Techne in the amount of \$26,000.00, plus reimbursable expenses not to exceed \$1,500.00. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mr. Shoup and Mr. Streb.

2015:058

Art – The current show features artist Heather Bullach – Light. The show will through November 15, 2015.

The upcoming show will feature the Permanent Collection, curated by M. J. Albacete. The show will run November 22, 2015 through January 3, 2016. An opening reception will be held on Sunday, November 22, 2015, from 5:30 p.m. to 7:30 p.m.

Mrs. Lang reported that the Friends of the Little Art Gallery are putting together a book of the exhibit to present to Mr. Albacete as a special thank-you for curating this show.

Budget & Finance – N/A

Personnel – Mrs. Baxter reported the hiring of Tessa Poulain as a Page at the hourly rate of \$8.10, beginning September 29, 2015.

Mr. Shoup moved and Mr. Streb seconded to approve the hiring of Tessa Poulain, 2015:059
Page, at the hourly rate of \$8.10, beginning September 29, 2015. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mr. Shoup and Mr. Streb.

Strategic Planning – N/A

Nominating – Mrs. Baxter received a letter (copy attached) from board member Thomas Shoup indicating that at the expiration of his current term, December 31, 2015, he will not be seeking reappointment.

Mrs. Lang presented a draft of the posting for the board opening. She indicated that she would have an application deadline of November 7, 2015, in order to have responses to the Nominating Committee before the next meeting.

Negotiating – N/A

Records Retention – N/A

By-Laws Ad Hoc – N/A

Communications:

Old Business:

New Business:

Mrs. Boggs presented to the board, for their acceptance, the amounts and rates as determined by the budget commission (copy attached) and authorizing the necessary tax levies to be certified to the county auditor.

Mr. Fatzinger moved and Mr. Fonte seconded to accept the amounts and rates as determined by the budget commission, per attached, and authorizing the necessary tax levies and certifying them to the county auditor. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mr. Shoup and Mr. Streb. 2015:060

Staff Presentation:

Public presentation:

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, November 16, 2015, at 4:30 p.m.

Adjournment:

Mr. Fonte moved and Mr. Shoup seconded to adjourn the regular meeting at 5:07 p.m. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mr. Shoup and Mr. Streb.

2015:061

Julie Baxter, President

Brent Fatzinger, Secretary