

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, September 21, 2015, at the Library. Mrs. Baxter called the meeting to order at 4:32 p.m., with the following members present: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup. Mr. Streb arrived at 4:36 p.m. Absent: Mr. Fatzinger and Mr. Smetana. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick, Christina Weyrick-Cooper and Nate Moran.

Mrs. Baxter asked if there were any changes or additions to the agenda. There were none.

Mr. Fonte moved and Mrs. Pellegrino seconded to approve the agenda for the regular meeting of the Board of Trustees on September 21, 2015. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup.

2015:051

Mrs. Baxter asked if there were any corrections to the minutes presented from the July 20, 2015, meeting. There were none.

Mr. Shoup moved and Mr. Fonte seconded to approve the minutes of the July 20, 2015 meeting. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup.

2015:052

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for July and August, 2015 (copies attached). The cash balance in all funds at the end of August was about \$2,325,600.00. The unencumbered appropriation balance in all funds at the end of August was about \$885,700.00. In July, month to date and year to date revenues in all funds were about \$455,900.00 and \$1,606,100.00, respectively. In July, month to date and year to date expenses for all funds were about \$178,200.00 and \$1,219,200.00, respectively. In August, month to date and year to date revenues in all funds were about \$153,200.00 and \$1,759,300.00, respectively. In August, month to date and year to date expenses for all funds were about \$158,300.00 and \$1,377,500.00, respectively. Mrs. Boggs presented the investment reports for July and August and the list of checks written for the months of July and August. The Fiscal Officer's reports for July and August, 2015 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2015 Public Library Fund reports (copy attached).

GIFTS - Mrs. Boggs reported the following gifts received during the month of July. There were no gifts received in the month of August.

General Fund

No gifts.

Memorial & Gift Fund

On July 16, 2015, an anonymous donation of \$2,000.00 was made to the library which will be used for patron requested books.

On July 24, 2015, the Friends of the North Canton Public Library donated \$750.00 to purchase Legos and chess sets.

Permanent Improvement Fund

On July 6 2015, the North Canton Library Association donated \$19,809.61 from investment proceeds.

Capital Art Fund

No gifts.

Mr. Fonte moved and Mrs. Pellegrino seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

2015:053

Report of the Director:

Mrs. Lang reported on the Statistics for July and August, 2015, along with her Director's report (attached).

Mrs. Lang reported on activities the library had provided, or participated in, throughout the summer months.

Mrs. Lang also reported that the library has been working on preparations for the upcoming Homework Help program. She also reported that the library's new weather station is on-line and can be accessed on the library's web page. The library is partnering in the presentation of the British War Children during September and October.

Mrs. Lang reported that the handrail along the main sidewalk has been damaged by a patron's car and will be repaired when the insurance process is completed.

Committee Reports:

Building – The building committee held a meeting on August 31, 2015. Copies of the minutes for that meeting are attached.

Mr. Fonte reported that Studio Techne Architects will be providing us with a proposal for the Library's proposed Facilities Condition and Space Utilization Assessment.

Mrs. Lang reported receiving an email from Studio Techne Architects indicating that the proposal would be completed shortly.

Art – The current show features artist Scott Bryant – The Tree of Life. The show will run from through October 3, 2015.

The upcoming show will feature artist Heather Bullach – Light. The show will run from October 15, through November 15, 2015, with an opening reception Thursday, October 15, 2015, from 5:30 to 7:30 p.m.

Mrs. Lang reported receiving an email (copy attached) from our July featured artist, Barbara Francois, praising the work and effort of the gallery's curator, Elizabeth Blakemore, in putting together her art show at the gallery.

Budget & Finance – N/A

Personnel – Mrs. Baxter presented the following personnel changes:

Resignation of Jessica Haren, Page, effective July 30, 2015
Resignation of Brenda Case, Page, effective August 8, 2015
Resignation of Mary Mihaly, Clerk, effective September 7, 2015
Resignation of Tracey DeMate, Page, effective September 30, 2015
Hire Rhonda Menzemer as a Page at an hourly rate of \$8.10, beginning August 24, 2015
Re-hire Lisa Bailey as a Page at an hourly rate of \$8.41, beginning August 31, 2015
Hire Ryan Kibby, Page, for the additional position of variable part-time Clerk at an hourly rate of \$8.67, beginning September 14, 2015

Mr. Shoup moved and Mr. Streb seconded to accept and approve the personnel changes as stated above. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

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Strategic Planning – N/A

Nominating – N/A

Negotiating – N/A

Records Retention – N/A

By-Laws Ad Hoc – N/A

Communications:

Old Business:

New Business:

Staff Presentation:

Public presentation:

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, October 19, 2015, at 4:30 p.m.

Adjournment:

Mr. Streb moved and Mrs. Pellegrino seconded to adjourn the regular meeting at 4:58 p.m. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb

2015:055

Julie Baxter, President

Brent Fatzinger, Secretary