

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, July 20, 2015, at the Library. Mrs. Baxter called the meeting to order at 4:35 p.m., with the following members present: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup. Mr. Streb arrived at 4:36 p.m. Absent: Mr. Smetana. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick, Christina Weyrick-Cooper and Laura Hanby.

Mrs. Baxter asked if there were any changes or additions to the agenda. There were none.

Mr. Fonte moved and Mr. Fatzinger seconded to approve the agenda for the regular meeting of the Board of Trustees on July 20, 2015. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup.

2015:039

Mrs. Baxter asked if there were any corrections to the minutes presented from the June 15, 2015, meeting. There were none.

Mr. Fatzinger moved and Mr. Fonte seconded to approve the minutes of the June 15, 2015 meeting. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

2015:040

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for June, 2015 (copies attached). The cash balance in all funds at the end of June was about \$2,053,000.00. The unencumbered appropriation balance in all funds at the end of June was about \$1,084,300.00. In June, month to date and year to date revenues in all funds were about \$127,800.00 and \$1,150,300.00, respectively. In June, month to date and year to date expenses for all funds were about \$175,000.00 and \$1,041,000.00, respectively. Mrs. Boggs presented the investment report for June and the list of checks written for the month of June. The Fiscal Officer's reports for June, 2015 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2015 Public Library Fund reports (copy attached).

GIFTS - Mrs. Boggs reported the following gifts received during the month of June.

General Fund – N/A

Memorial & Gift Fund

On June 1, 2015, Premier Bank & Trust donated \$1,000.00, in sponsorship of Family Film Fridays.

One June 1, 2015, North Canton Eagles Auxiliary donated \$200.00.

On June 15, 2015, Jack Fetzer donated \$30.00, to be used for gallery needs.

Permanent Improvement Fund – N/A

Capital Art Fund – N/A

Mr. Fatzinger moved and Mr. Shoup seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

2015:041

Report of the Director:

Mrs. Lang reported on the Statistics for June, 2015, along with her Director's report (attached).

Mrs. Lang reported that the Friends of the North Canton Public Library made a monetary donation to the library for the purchase of new chess sets and Legos. The Friends also provided 50 various gift cards for employee Applause winners.

Mrs. Lang also reported that the North Canton Rotary Club was approved for a District Grant of \$2,500.00. The grant will help fund a weekly Homework Help Center pilot program at the library. The library will use the money to provide refreshments and incentives for the students and volunteers.

Committee Reports:

Building – The building committee held meetings on June 23, 2015 and June 30, 2015. Copies of the minutes for those meetings are attached.

Mr. Fonte gave an update on the progress of the selection of a firm to provide the Facilities Assessment and Space Utilization Study.

Mrs. Lang reported that the repairs to the HVAC system have been completed. Ceiling repairs from water damage have also been completed.

Art – The upcoming show will feature the work of artist Barbara Francois. The show will run from July 23 through August 22, with an opening reception Thursday, July 23, 2015, from 5:30 to 7:30 p.m.

In November, the Little Art Gallery will be celebrating its 75th anniversary. The Friends of the Little Art Gallery would like the board's approval to hold a private reception and serve alcohol, at no charge to the guests, on November 22, 2015.

Mr. Fonte moved and Mr. Fatzinger seconded to permit the Friends of the Little Art Gallery to hold a private reception and serve alcohol, at no charge to the guests, for the November tribute show opening on November 22, 2015, in accordance with the legal opinion provided by the Stark County Prosecutor. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

2015:042

Budget & Finance – On July 3, 2013, a joint meeting of the Personnel Committee and the Budget & Finance Committee was held. Minutes from the meeting are attached.

Mrs. Boggs presented an amendment of the appropriations for 2015, due to the additional resources to be received and used this year. (Copy attached.)

Mr. Fatzinger moved and Mr. Strep seconded to approve the amended appropriations for 2015, as attached. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

2015:043

Mrs. Boggs presented the 2016 Alternative Tax Budget. (Copy attached.)

Mr. Fonte moved and Mrs. Pellegrino seconded to approve the 2016 Alternative Tax Budget, as attached. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

Personnel – Mrs. Baxter presented the following personnel changes:

Hire Mark Poloschan as a variable part-time Custodian I, at an hourly rate of

\$8.90, beginning June 16, 2015.

Resignation of Amanda Bresiger from her Page position, effective July 22, 2015.

Amanda will continue to work as a Clerk for the Library.

Resignation of Lisa Bailey, Page, effective July 10, 2015.

Mr. Fatzinger moved and Mr. Streb seconded to accept and approve the personnel

2015:044

changes as stated above. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

Strategic Planning – The committee held a meeting on June 30, 2015. Copies of minutes from the meeting are attached. The committee presented the Plan to the board for approval (copy attached).

Mr. Fatzinger moved and Mr. Streb seconded to approve the North Canton Public Library Strategic Plan, January 2015 – December 2017, as presented. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

2015:045

Nominating – N/A

Negotiating – N/A

Records Retention – N/A

By-Laws Ad Hoc – N/A

Communications:

Old Business:

New Business:

Staff Presentation:

Young Adult librarian, Laura Hanby, gave a presentation and demonstration of the items that participants made at her Teen Tech program.

Public presentation:

Mr. Shoup moved and Mr. Streb seconded to adjourn to executive session at 5:20 p.m., for the purpose of reviewing public employee's compensation or other terms and conditions of their employment.

2015:046

Roll Call:	Mrs. Baxter	Aye	
	Mr. Fatzinger		Aye
	Mr. Fonte	Aye	
	Mrs. Pellegrino	Aye	
	Mr. Shoup	Aye	
	Mr. Smetana		Absent

Mr. Streb Aye

Mr. Fatzinger moved and Mr. Streb seconded to return to regular session at 5:30 p.m. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb. 2015:047

Mr. Streb moved and Mrs. Pellegrino seconded to approve new salary amounts for management employees, as recommended by Director Sandra Lang and the Personnel Committee, effective July 5, 2015, as follows: 2015:048

Keri Burick	Outreach Services Manager	43,813.18
Carrie Hayes	Systems Administrator	47,064.23
Jamie Macris	Children's Manager	42,129.02
Teresa Mayer	Deputy Fiscal Officer	28,357.34
Nancy Myers	Head of Circulation	35,643.40
Anne Weissfeld	Technical Services Manager	45,782.36
Christina Weyrick-Cooper	Community Relations Manager	42,537.36

and new salary amounts for the Director and Fiscal Officer, as recommended by the Personnel Committee, effective July 5, 2015, as follows:

Sandra Lang	Director	77,545.16
Kelly Boggs	Fiscal Officer	57,268.20

Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb.

Next Meeting:

Mr. Streb moved and Mr. Shoup seconded to not hold a meeting in the month of August. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino, Mr. Shoup and Mr. Streb. 2015:049

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, September 21, 2015, at 4:30 p.m.

Adjournment:

Mr. Fatzinger moved and Mr. Shoup seconded to adjourn the regular meeting at 6:27 p.m. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte Mrs. Pellegrino, Mr. Shoup and Mr. Streb 2015:050

Julie Baxter, President

Brent Fatzinger, Secretary