

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, May 18, 2015, at the Library. Mrs. Baxter called the meeting to order at 4:34 p.m., with the following members present: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, and Mr. Streb. Absent: Mrs. Pellegrino, Mr. Shoup and Mr. Smetana. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick and Christina Weyrick-Cooper.

Mrs. Baxter asked if there were any changes or additions to the agenda. There were none.

Mr. Fonte moved and Mr. Fatzinger seconded to approve the agenda for the regular meeting of the Board of Trustees on May 18, 2015. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte and Mr. Streb.

2015:028

Mrs. Baxter asked if there were any corrections to the minutes presented from the April 20, 2015, meeting. There were none.

Mr. Fonte moved and Mr. Streb seconded to approve the minutes of the April 20, 2015 meeting. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte and Mr. Streb.

2015:029

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for April, 2015 (copies attached). The cash balance in all funds at the end of April was about \$2,059,100.00. The unencumbered appropriation balance in all funds at the end of April was about \$1,310,000.00. In April, month to date and year to date revenues in all funds were about \$95,900.00 and \$828,500.00, respectively. In April, month to date and year to date expenses for all funds were about \$197,800.00 and \$713,200.00, respectively. Mrs. Boggs presented the investment report for April and the list of checks written for the month of April. The Fiscal Officer's reports for April, 2015 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2015 Public Library Fund reports (copy attached).

GIFTS - Mrs. Boggs reported the following gifts received during the month of March.

General Fund – N/A

Memorial & Gift Fund

On April 30, 2015, the Friends of the North Canton Public Library donated \$431.78 for the purchase of books for the Mother/Daughter Tea Party.

Permanent Improvement Fund – N/A

Capital Art Fund – N/A

Mr. Fatzinger moved and Mr. Fonte seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte Mr. Streb.

2015:030

Report of the Director:

Mrs. Lang reported on the Statistics for April, 2015, along with her Director's report (attached). She indicated that the library was closed for Easter and a staff in-service day which contributed to the decrease in circulation and service statistics.

Mrs. Lang reported that on May 1, 2015, the library implemented automatic renewal within Polaris, the library's integrated library system. The library has received positive feedback from patrons.

Mrs. Lang reported the North Canton Rotary Club informed her of their intentions to apply for a literacy grant. They asked Mrs. Lang to come up with a program which they could use the grant money towards. Mrs. Lang indicated that the library would provide a drop-in tutoring program with funds from the grant.

Committee Reports:

Building– May 1, 2015, meeting minutes are attached.

Mr. Fonte reported that we received 6 responses from the Request For Qualifications (RFQ) that was published in the Repository. The building committee reviewed the information that was submitted and chose 3 firms for further consideration. He indicated the next step would be to check references and set up interviews.

Mrs. Lang reported that the Ream Street landscaping has been completed.

Art– The upcoming show will feature Deborah Woloschuk, "Unveiling the Beauty of Spirit", June 11 through July 11, 2015. An opening reception will be held Thursday, June 11, 2015, from 5:30 to 7:30 p.m. Each

Wednesday, during the show, Mrs. Woloschuk will be in the library painting and offering her expertise to patrons.

Budget & Finance – N/A

Personnel – Mrs. Baxter asked the board to approve the hiring of Kathleen Greenlese.

Mr. Fonte moved and Mr. Fatzinger seconded to hire Kathleen Greenlese as variable part-time page, at an hourly rate of \$8.10, beginning April 7, 2015. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte Mr. Streb.

2015:031

Strategic Planning – N/A

Nominating – N/A

Negotiating – N/A

Records Retention – April 20, 2015, meeting minutes are attached.

By-Laws Ad Hoc – N/A

Communications:

Mrs. Lang reported receiving a letter from Russ Hench, an artist attending the May Show opening (copy attached). He enjoyed the late afternoon reception and wanted to express his appreciation of our time and effort in planning the event.

Old Business:

New Business:

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, June 15, 2015, at 4:30 p.m.

Adjournment:

Mr. Fatzinger moved and Mr. Font seconded to adjourn the regular meeting at 4:55 p.m. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte and Mr. Streb.

2015:032

Julie Baxter, President

Brent Fatzinger, Secretary