

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, March 16, 2015, at the Library. Mrs. Baxter called the meeting to order at 4:32 p.m., with the following members present: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup. Absent: Mr. Streb and Mr. Smetana. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick, Christina Weyrick-Cooper and Nate Moran.

Mrs. Baxter asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fonte moved and Mr. Fatzinger seconded to approve the agenda for the regular meeting of the Board of Trustees on March 16, 2015. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup.

2015:014

Mrs. Baxter asked if there were any corrections to the minutes presented from the January 19, 2015, meeting. There were none.

Mr. Fatzinger moved and Mr. Shoup seconded to approve the minutes of the January 19, 2015 meeting. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte Mrs. Pellegrino and Mr. Shoup.

2015:015

Report of the Fiscal Officer:

Mrs. Boggs presented the unaudited 2014 Annual Financial Report (copy attached).

Mrs. Boggs reviewed the financial reports for January and February, 2015 (copies attached). The cash balance in all funds at the end of February was about \$2,112,800.00. The unencumbered appropriation balance in all funds at the end of February was about \$1,531,700.00. In January, month to date revenues in all funds was about \$171,500.00. In January, month to date expenses for all funds was about \$165,600.00. In February, month to date and year to date revenues in all funds were about \$319,600.00 and \$491,100.00, respectively. In February, month to date and year to date expenses for all funds were about \$156,500.00 and \$322,100.00, respectively. Mrs. Boggs presented the investment reports for January and February and the list of checks written for the months of January and February. The Fiscal Officer's reports for January and February, 2015 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2015 Public Library Fund reports (copy attached).

GIFTS - Mrs. Boggs reported the following gifts received during the month of February.

There were no gifts received in January.

General Fund – N/A

Memorial & Gift Fund

On February 17, 2015, Kathleen Weischaus-Voss donated \$125.00 from gallery book sales.

On February 25, 2015, the Friends of the North Canton Public Library donated \$4,000.00 to be used towards the purchase of new chairs.

Permanent Improvement Fund – N/A

Capital Art Fund – N/A

Mr. Fonte moved and Mr. Fatzinger seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte Mrs. Pellegrino and Mr. Shoup.

2015:016

Report of the Director:

Mrs. Lang reported on the Statistics for January and February, 2015, along with her Director's report (attached).

Mrs. Lang reported that her Statistic Report has expanded to include newly offered services: Patron Requests, Patron Scans, Patron Faxes, Mobile App Downloads, On-line Course Enrollments.

Committee Reports:

Building – Mr. Fonte reported that we are waiting for responses from the Request For Qualifications (RFQ) that was published in the Repository. Mrs. Boggs indicated that there were no responses from our initial ad and she was going to publish the ad once more.

Mr. Fatzinger suggested the local Builder's Exchange as a source of information for possible candidates. Mrs. Boggs indicated that she did make some attempts to inform interested contractors of the RFQ.

Art – Mrs. Baxter reported that the Art Committee held a meeting on January 19, 2015. A copy of the meeting minutes is attached. Following up on the donation of the Brader drawing, Elizabeth Blakemore has been in contact with the owner. Ms. Blakemore had sent paperwork regarding the

donation and there were some misunderstandings that have been worked out.

The current Art Gallery exhibit features artwork from the North Canton Schools and St. Paul's School students.

The upcoming Annual May Show begins May 3rd and runs through May 30th. A reception, by invitation only, will be held on Sunday, May 3, 2015, from 5:30 p.m. to 7:00 p.m.

Budget & Finance – N/A

Personnel – Mrs. Lang reported the resignation of James Gillilan, custodian, effective April 2, 2015. Mrs. Lang will be posting the open position. Mr. Shoup suggested sending the school a notice of the opening.

Mr. Font moved and Mr. Fatzinger seconded to approve the resignation of James Gillilan, custodian, effective April 2, 2015. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte Mrs. Pellegrino and Mr. Shoup. 2015:017

Strategic Planning – The Strategic Planning Committee held a meeting on February 13, 2015. A copy of the meeting minutes is attached. Mrs. Baxter recapped the topics covered in the meeting. Mrs. Lang indicated that staff member, Christina Weyrick-Cooper, has a draft copy of the Plan prepared for her review.

Nominating – N/A

Negotiating – N/A

Records Retention – Mrs. Boggs informed the board that a meeting of the Records Retention Committee would need to be set. It was agreed to hold the meeting on April 20, 2015, at 4:30 p.m., prior to the regular board meeting.

By-Laws Ad Hoc – N/A

Communications:

Old Business:

New Business:

Mrs. Lang reported that the Friends of the Little Art Gallery would like permission to hold a private reception and serve alcohol at the May Show opening. Alcohol was served at last year's private May Show opening and there were no problems. Mr. Shoup brought up the issue of the board member's liability. Mrs. Boggs explained that she had contacted the insurance company to be sure we were covered for this. She was also sending a copy of the insurance policy to board member Jude Streb, to review.

Mr. Fatzinger moved and Mr. Fonte seconded to permit the Friends of the Little Art Gallery to hold a private reception and serve alcohol, at no charge to the guests, for the May Show opening on May 3, 2015 from 5:30 to 7:30 p.m., in accordance with the legal opinion provided by the Stark County Prosecutor, contingent on Mr. Streb's review of our insurance coverage. 2015:018
Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup.

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, April 20, 2015, at 4:30 p.m.

Adjournment:

Mr. Fatzinger moved and Mr. Fonte seconded to adjourn the regular meeting at 5:15 p.m. Ayes: Mrs. Baxter, Mr. Fatzinger, Mr. Fonte, Mrs. Pellegrino and Mr. Shoup. 2015:019

Julie Baxter, President

Brent Fatzinger, Secretary