

MEMORIAL BOOK & GIFT DONATIONS

North Canton Public Library / 185 North Main Street / North Canton, OH 44720

MEMORIAL OR HONORARIUM BOOK

In Memory/Honor of: _____

Donated by _____ Date _____ Amt. \$ _____

Address _____

City _____ State _____ Zip _____ Phone (____) _____

Subject(s) requested or Notes: _____

Family member to notify: _____

Address _____

City _____ State _____ Zip _____ Phone (____) _____

Relationship _____

GIFT DONATION

Donated by: _____ Date _____ Amt. \$ _____

Address _____

City _____ State _____ Zip _____ Phone (____) _____

Use requested or Notes: _____

Donor Acknowledgement (date) _____ Family Notified (date) _____

----- PLEASE DO NOT WRITE BELOW THIS LINE -----

Titles Selected	Linked	Book plate	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ATTACH THIS SECTION TO CHECK

Donated by _____ Date _____

Type of gift Memorial Honorarium Gift Amount \$ _____

In memory/honor of _____

Memorial and Donation Guidelines

- ◆ Memorial and/or gift funds in the form of check, money order or cash must be *attached* to the form.
- ◆ Please provide complete and accurate information.
- ◆ In the case of memorial donations, please include the name and address of a family member to notify, if applicable.
- ◆ The library will honor the *subject* request noted on the forms. However, the title selections are made according to the library's needs and materials selection policy, and are not subject to preapproval by the donor(s).
- ◆ Donations are acknowledged with a mailed receipt and are tax deductible.
Please retain the acknowledgement card for tax purposes.
- ◆ Memorial titles can be found in the library catalog under the subject heading "Memorial Collection" followed by the person's last name. *ie. (Memorial Collection Mahoney)*
Due to ordering procedures, it may take several months for a memorial title to appear in the catalog.
- ◆ Memorial and Donation forms should be turned in at the Patron Services Desk.

Thank You
for donating to the
North Canton Public Library!