

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, October 16, 2017, at the Library. Mr. Streb called the meeting to order at 4:30 p.m. with the following members present: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, and Mr. Streb. Staff: Sandra Lang, Kelly Boggs, Stephanie Shaffer, Keri Burick, and Christina Weyrick.

Approval of Agenda:

Mr. Streb asked if there were any changes to the meeting agenda as presented.

Mr. Fonte moved and Mrs. Pellegrino seconded to approve the agenda, as presented, for the regular meeting of the Board of Trustees on October 16, 2017. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, and Mr. Streb.

2017:063

Minutes of Previous Meeting:

Mr. Streb asked if there were any corrections to the minutes presented from the September 18, 2017 meeting. There were none.

Mrs. Baxter moved and Mrs. Pellegrino seconded to approve the minutes of the September 18, 2017 meeting.

2017:064

Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Summary of Financial Information for September 2017. The cash balance in all funds at the end of September was \$2,579,912. Monthly and year-to-date revenues in all funds were \$182,662 and \$1,915,410, respectively. Monthly and year-to-date expenses for all funds were \$115,837 and \$1,597,909, respectively. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - none

Report of the Director:

Mrs. Lang reported on the Statistics for September 2017, along with her Director's report (attached). Two things that are helping these Statistics are programming and the qualified librarians that are available to assist patrons.

Mrs. Lang will be meeting with a representative from the city of North Canton regarding park events, fees and partnerships between the city and the library.

Committee Reports:

Art –

Current Show: "One Book, One Community" from October 5 through 29, 2017.

Upcoming Show: "Landscapes Lost and Found," Paintings and Drawings by Emily Vigil, 11/2/17 – 12/3/17. Opening reception: 11/2/17 from 5:30 p.m. to 7:30 p.m.

Building –

Mrs. Lang provided an update on the HVAC in the Art Gallery's storage room. Marco, an architect from Studio Techne Architects, recommends that return vents be installed to assist with air flow. An assessment of the impact of this first step will determine if any additional work is recommended. Specifications will be provided.

Budget/Finance & Personnel –

Two personnel changes were approved.

Mr. Fonte moved and Mrs. Pellegrino seconded to approve the following personnel changes: 2017:065

- Resignation of Kathryn Tuttle, Page, 9/28/17
- Hire Jean Gauding, Page, at an hourly rate of \$8.15, effective 9/26/17

Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, and Mr. Streb.

Strategic Planning – none

Nominating – none

Records Retention – none

Communications – none

Old Business – none

New Business –

Mrs. Baxter moved and Mrs. Pellegrino seconded to approve the Resolution 2017:066
Accepting the Amounts and Rates as Determined by the Budget Commission and
Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, as
attached.

Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, and Mr. Streb.

Mrs. Pellegrino moved and Mrs. Baxter seconded to approve to close the library 2017:067
on Tuesday, December 26, 2017, in observance of Christmas Eve.

Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, and Mr. Streb.

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is
scheduled to be Monday, November 20, 2017 at 4:30 p.m.

Adjournment:

Mr. Fonte moved and Mrs. Baxter seconded to adjourn the regular meeting at 2017:068
5:01 p.m.

Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, and Mr. Streb.

Jude Streb, President

Megan Pellegrino, Secretary