

The Board of Trustees of the North Canton Public Library held a regular meeting on Monday, September 19, 2016, at the Library. Mr. Streb called the meeting to order at 4:32 p.m., with the following members present: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden, and Mr. Streb. Absent: Mr. Fatzinger and Mr. Smetana. Staff: Sandra Lang, Kelly Boggs, Terri Mayer, Keri Burick, Christina Weyrick and Carolyn McBee.

Mr. Streb asked if there were any changes or additions to the agenda. There were none.

Mr. Fonte moved and Dr. Roden seconded to approve the agenda, as presented, for the regular meeting of the Board of Trustees on September 19, 2016. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:051

Mr. Streb asked if there were any corrections to the minutes presented from the July 18, 2016, meeting. There were none.

Mr. Fonte moved and Mrs. Baxter seconded to approve the minutes of the July 18, 2016 meeting. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:052

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for July and August, 2016 (copies attached). The cash balance in all funds at the end of August was about \$2,330,800.00. The unencumbered appropriation balance in all funds at the end of August was about \$1,008,700.00. In July, month to date and year to date revenues in all funds were about \$354,000.00 and \$1,489,200.00, respectively. In July, month to date and year to date expenses for all funds were about \$140,900.00 and \$1,207,900.00, respectively. In August, month to date and year to date revenues in all funds were about \$103,100.00 and \$1,592,300.00, respectively. In August, month to date and year to date expenses for all funds were about \$151,600.00 and \$1,359,600.00, respectively. Mrs. Boggs presented the investment reports for July and August and the list of checks written for the months of July and August. The Fiscal Officer's reports for July and August, 2016 were accepted as presented to be filed for audit.

Mrs. Boggs presented the 2016 Public Library Fund reports (copy attached).

GIFTS – Mrs. Boggs reported the gifts received for the month of July, 2016.

General Fund – N/A

Memorial & Gift Fund – N/A

Permanent Improvement Fund –

On July 5, 2016, the North Canton Library Association donated \$23,606.66 from earnings on investments.

Capital Art Fund – N/A

Mr. Fonte moved and Dr. Roden seconded to accept the gifts as listed with much appreciation. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:053

Report of the Director:

Mrs. Lang reported on the Statistics for July and August, 2016, along with her Director's report (attached).

Mrs. Lang reported the friends collected over \$6,000.00 from their book sale held in August.

Committee Reports:

Building – Mr. Fonte reported on the meeting held on September 2, 2016. Copies of the minutes for the meeting are attached. The next step is staff meetings with Studio Techne presenting to the staff the plans they have developed and to ensure the plans encompass the staff needs for their departments. Mrs. Lang reported that these meetings will take place at the beginning of October.

Art – The current show, running through October 2, 2016, is "Theatre of the Mind" featuring artists John B. Alexander and Rob Gallik.

The upcoming show is "Community. Seeds. Agricultural. Art." featuring art from the Permanent Collection, agricultural memorabilia and One Book, One Community Planting Seeds of Kindness art contest. The show will run October 6 through October 26, 2016.

Mrs. Lang reported an individual wishes to donate his Ferdinand E. Brader drawing to the library to be added to the Permanent Collection. Information about the drawing is attached.

2016:054

Mrs. Pellegrino moved and Mr. Fonte seconded to accept the donation from Carl E. Lincke of the Ferdinand E. Brader drawing Adolph Lincke's Homestead, Marlboro Tp: Stark Co: Ohio for acquisition to the Permanent Collection of the North Canton Public Library's Little Art Gallery. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Mrs. Pellegrino inquired about the painting that the Library has out on loan. She indicated that the status of this particular item should be reviewed.

Budget & Finance – Mrs. Boggs presented the financial Audit Reports - For the Years Ended December 31, 2015 and 2014. Copies are attached.

Personnel – Mrs. Lang announced a resignation and a promotion to the board.

Dr. Roden moved and Mr. Fonte seconded to accept the resignation of Dianna Drake, Librarian, effective September 7, 2016, and the promotion of Karen Pollard to the additional position of variable part-time Library Associate, at an hourly rate of \$12.75, effective September 12, 2016, while retaining her position of variable part-time Page. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2016:055

Strategic Planning – N/A

Nominating – N/A

Negotiating – N/A

Records Retention – N/A

By-Laws Ad Hoc – N/A

Communications:

Mrs. Lang presented a letter (copy attached) sent to her, addressed to Maple Street Commerce, LLC, from the United States Environmental Protection Agency, regarding the Former Hoover Site.

Old Business:

New Business:

Staff Presentation:

The Board adjourned to executive session.

Mrs. Baxter moved and Mr. Fonte seconded to adjourn to executive session at 4:59 p.m. for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment. 2016:056

Roll Call Vote:

	Mr. Baxter	Aye
Mr. Fonte		Aye
Mrs. Pellegrino		Aye
Dr. Roden		Aye
Mr. Streb		Aye

Mrs. Baxter moved and Dr. Roden seconded to return to regular session at 5:04 p.m. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb. 2016:057

Mr. Fonte moved and Dr. Roden seconded to accept the revised form (copy attached) Acknowledgement of Receipt of North Canton Public Library Employee Handbook for bargaining unit employees and the revised form (copy attached) Acknowledgement of Receipt of North Canton Public Library Employee Handbook for non-bargaining unit employees. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb. 2016:058

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, October 17, 2016, at 4:30 p.m.

Adjournment:

The meeting was adjourned at 5:05 p.m.

Dr. Roden moved and Mrs. Baxter seconded to adjourn the regular meeting at 5:05 p.m. Ayes: Mrs. Baxter, Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb. 2016:059

Jude Streb, President

Megan Pellegrino, Secretary