

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, September 18, 2017, at the Library. Mr. Streb called the meeting to order at 4:33 p.m. with the following members present: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb. Mrs. Beinlich arrived at 4:40 p.m. Staff: Sandra Lang, Kelly Boggs, Stephanie Shaffer.

Approval of Agenda:

Mr. Streb asked if there were any changes to the meeting agenda as presented.

Dr. Roden moved and Mr. Fonte seconded to approve the agenda, as presented, for the regular meeting of the Board of Trustees on September 18, 2017.

2017:058

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Minutes of Previous Meeting:

Mr. Streb asked if there were any corrections to the minutes presented from the July 17, 2017 meeting and the August 21, 2017 work session. There were none.

Mrs. Baxter moved and Mr. Fatzinger seconded to approve the minutes of the July 17, 2017 meeting and the August 21, 2017 work session.

2017:059

Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Summary of Financial Information for July and August 2017. The cash balance in all funds at the end of August was \$2,513,087. Monthly and year-to-date revenues in all funds were \$466,339 for July, \$105,207 for August and \$1,732,748 YTD. Monthly and year-to-date expenses for all funds were \$158,502 for July, \$227,689 for August and \$1,482,072 YTD. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts received during the months of July and August.

General Fund –

- On 8/14/17, Ohio Government Fiscal Officers Association gave \$100 for travel expenses as part of a scholarship awarded to Kelly Boggs to attend the Ohio GFOA Annual Conference. Conference registration, lodging costs, and the annual organization membership fee were also paid by GFOA (total value of scholarship: \$900).

Memorial & Gift Fund –

- On 8/10/17, Dorothy Farner donated \$200 to be used for the Outreach Program.
- On 8/22/17, William M. Bogdan donated \$100 to be used for the Art Gallery.

Permanent Improvement Fund –

- On 7/5/17, the North Canton Library Association donated investment proceeds of \$27,709.39.

Mr. Fatzinger moved and Dr. Roden seconded to accept the gifts listed above with much appreciation. Ayes: Mrs. Baxter, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, and Mr. Streb. 2017:060

Report of the Director:

Mrs. Lang reported on the Statistics for July and August 2017, along with her Director's report (attached).

Mrs. Lang reported on the Ready to Read Fall Reading Program, made possible by donations in memory of Florence Rankin. Children who read 100 books will receive a free book to keep.

Mrs. Lang is waiting to hear from North Canton City Schools on some dates for a proposed meeting.

Committee Reports:

Art/Building –

The upcoming show at the Little Art Gallery will be held in conjunction with the “One Book, One Community” program, from October 5 through 29, 2017.

Budget/Finance & Personnel –

Several personnel changes were approved.

Mr. Fatzinger moved and Mrs. Baxter seconded to approve the following personnel changes: 2017:061

- Addition of position of variable part-time Clerk to Victoria Suba, effective July 31, 2017, at an hourly rate of \$8.68. Victoria will also retain hours as a variable part-time Page with no change in pay rate.
- Resignation of Catherine Morgan, Librarian, effective 8/22/17
- Resignation of Megan Smith, Page, effective 8/23/17
- Resignation of Jessica Erin Jones, Page, effective 9/22/17

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Strategic Planning – none

Nominating – none

Records Retention – none

Communications – none

Old Business – none

New Business –

Dr. Roden moved and Mr. Fatzinger seconded to permit the Friends of the Little Art Gallery to hold a private reception and serve alcohol, at no charge to the guests, for the Permanent Collection Exhibit opening on December 10, 2017 from 5:30 to 7:30 p.m., in accordance with the legal opinion provided by the Stark County Prosecutor.

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, November 20, 2017 at 4:30 p.m.

Adjournment:

Mrs. Baxter moved and Dr. Roden seconded to adjourn the regular meeting at 4:54 p.m. 2017:062

Ayes: Mrs. Baxter, Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden, and Mr. Streb.

Jude Streb, President

Megan Pellegrino, Secretary