

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, June 12, 2017, at the Library. Mr. Streb called the meeting to order at 4:34 p.m. with the following members present: Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb. Absent: Mrs. Baxter. Staff: Sandra Lang, Kelly Boggs, Stephanie Shaffer, and Christina Weyrick. Guest: Nancy Beinlich.

Approval of Agenda:

Mr. Streb asked if there were any changes to the meeting agenda as presented.

Mr. Fonte moved and Mr. Roden seconded to approve the agenda for the regular meeting of the Board of Trustees on June 12, 2017.

2017:040

Ayes: Mr. Fonte, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Oath of Office and Committee Assignments:

Mrs. Beinlich took an Oath of Office as a Trustee of the Board and committee assignments were discussed. Mrs. Beinlich will serve on the Budget & Finance and Personnel committees. Mr. Streb will serve on the Art committee. Mr. Fatzinger arrived during this discussion at 4:36 p.m.

Minutes of Previous Meeting:

Mr. Streb asked if there were any corrections to the minutes presented from the May 15, 2017 meeting. There were none.

Mr. Fatzinger moved and Mrs. Pellegrino seconded to approve the minutes of the May 15, 2017 meeting.

2017:041

Ayes: Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Summary of Financial Information for May 2017. The cash balance in all funds at the end of May was \$2,365,255. Monthly and year-to-date revenues in all funds were \$178,333 and \$1,035,792, respectively. Monthly and year-to-date expenses for all funds were \$195,066 and \$932,947, respectively. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). The PLF reports show a continuing downward trend in the amount received.

GIFTS - Mrs. Boggs reported the following gifts received during the month of May.

Memorial & Gift Fund

- Gifts in memory of Patricia Barbacci:
 - \$100 from ALN Consulting, LLC
 - \$50 from Cynthia and Richard Shelly
 - \$100 from the Tom Lyon Family
- Jim and Sue Wild donated \$100 in memory of Wayne & Margaret Deibel
- Spencer and Helen Freeman donated \$50 in memory of Jennifer Gladieux
- The David Rankin Family donated \$3,500 in memory of Florence Rankin, to be used for a train table in the Children's Department
- The Fraternal Order of Eagles donated \$200
- Home Savings Bank donated \$1,000 in sponsorship of Family Film Fridays

Permanent Improvement Fund - none

Dr. Roden moved and Mrs. Pelligrino seconded to accept the gifts listed above with much appreciation.

2017:042

Ayes: Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Report of the Director:

Mrs. Lang reported on the Statistics for May 2017, along with her Director's report (attached). As a follow up to the discussion at the last Board meeting, Mrs. Lang presented an employees and hours 2006 versus 2016 spreadsheet and answered questions from the Board.

Mrs. Lang gave a legislative update on the outlook for the State budget. OLC testified and the Senate (pending committee) put the Public Library fund percentage at 1.68% of GRF.

Mrs. Lang advised the first Family Film Night for the 2017 season had a total attendance of 430.

Committee Reports:

Art – The upcoming show at the Little Art Gallery will be the Xylographic ~ Biographic exhibit on display June 15 through July 15 with an opening reception on June 15, 2017 from 5:30 to 7:30 p.m.

Mrs. Lang advised that we are waiting for another HVAC quote for the permanent collection storage room. The Friends of the Little Art Gallery has offered to contribute \$10,000 toward the project. A Building and Art Committee meeting will be scheduled after the quote is received.

Building – none

Budget & Finance – none

Personnel – **Dr. Roden moved and Mr. Fatzinger seconded** to approve the change in status of Stephanie Sabo from variable part-time Clerk to regular part-time Clerk, effective May 21, 2017, with no change in hourly rate. Ayes: Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

2017:043

Strategic Planning – none

Nominating – none

Records Retention – none

Communications – none

Old Business – **Mr. Fonte moved and Mr. Fatzinger seconded** to keep Whitaker Myers as the library’s agent and continue as a member of Ohio Plan Risk Management, Inc., for the period of July 1, 2017 through June 30, 2020, at an annual premium cost of \$9,995.

2017:044

Ayes: Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

New Business – **Dr. Roden moved and Mr. Fatzinger seconded** to close the library on Friday, September 29, 2017 for a Staff Day.

2017:045

Ayes: Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Staff Presentation – none

Public Presentation – none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, July 17, 2017 at 4:30 p.m.

Adjournment:

Dr. Roden moved and Mr. Fatzinger seconded to adjourn the regular meeting at 5:06 p.m.

2017:046

Ayes: Mrs. Beinlich, Mr. Fonte, Mr. Fatzinger, Mrs. Pellegrino, Dr. Roden and Mr. Streb.

Jude Streb, President

Megan Pellegrino, Secretary